

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
APRIL 27, 2015
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Carrie Melcher, Travis Miller, Linda Chastain,
Rudy Evertsen, Cayle Buckingham

ABSENT:

OTHERS PRESENT: Suzanne Cooner, Dr. Ed Wehling, Tara Spidle, Jo Beth Smith, Andi
Masters, Angie Wells, Maureen Keehnle, Bill Wharff, Jodi Wharff

I. CALL TO ORDER
Guy Clark called the meeting to order at 5:30 p.m.
II. AGENDA APPROVAL
It was moved by Linda Chastain and seconded by Rudy Evertsen to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.
III. PUBLIC COMMENT
Suzanne Cooner shared a complimentary letter received from a patient who lives in Long Beach, Washington after an ER visit. Linda Chastain and Guy Clark commented on some very positive comments from patients who have had surgery recently by Dr. Wehling. Cayle Buckingham has had comments from people wondering why there have been employees resigning and retiring.
IV. IHA BOARD EDUCATION
Maureen Keehnle, J.D., Senior VP and general counsel for the Iowa Hospital Association, gave a presentation on the Legal Duties of Public Hospital Trustees and Iowa law for public hospitals.
V. CONSENT AGENDA
It was moved by Linda Chastain and seconded by Cayle Buckingham to approve the following Consent Agenda items: (1) Meeting Minutes for March 23, 2015; (2) March Accounts Payable \$787,962.15 (3) Payroll \$341,497.57 (4) Accounts Receivable write-offs \$57,437.62
VI. MERCY REPORT
Patty Armstrong gave the Mercy Report.
VI. CEO/QUALITY/RISK MANAGEMENT REPORT
Suzanne Cooner gave the CEO report, the Quality report, and the Risk Management report. She noted several new staff hires including a new Laboratory Director, Lab Assistant/Phlebotomist; EMTs; Surgical Technician; RN; and an ARNP. There were three resignations including a full time RN, a PRN RN, and

a Switchboard/Admitting clerk and one retirement of the Surgery Director.

Dr. William Stanley and William Wharff, CRNA submitted their resignations from the Medical Staff.

Drs. Easter and Allen signed agreements with DCH to provide ED, Medical/Surgical, and Physician back-up call coverage.

VII. FINANCIAL REPORT

Tara Spidle presented the financial report for the month of March. Total operating revenue for March was \$1,074,071 with operating expenses totaling \$1,113,487. Non-operating revenue was \$59,021. Net income for the month was \$19,606. Year to date net loss is \$ -99,388 and operating EBIDA income for the month is \$137,053. EBIDA income is obtained by adding the non-cash expense back into the year to date net loss. It was moved by Leon Kessel and seconded by Carrie Melcher to approve the financial report for February. Motion carried.

IX. ACTION ITEMS:

A motion was made by Cayle Buckingham and seconded by Carrie Melcher to approve the Fiscal Year 2015-16 Operating Budget, Column 3, proposed by the Finance Committee. Motion carried.

A motion was made by Linda Chastain and seconded by Rudy Evertsen to approve the surplus housekeeping items provided in a list by JoBeth Smith. Motion carried.

X. MEDICAL STAFF REPORT

Dr. Wehling reported the medical staff has been focusing on updating the Medical Staff Bylaws and Rules and Regulations which will be presented to the Board for final approval in June.

The goals of the medical staff were discussed in detail as far as direction of the hospital, staffing, and physician coverage for the medical/surgical unit and the Emergency Department (ED). The medical staff is in unanimous agreement of the need to recruit an Internal Medicine/Hospitalist physician and an ED Physician to fill the last vacant position for ED coverage.

The biggest focus in the past 30 days has been updating all clinical competencies for nursing and clinical staff.

An Internal Medicine/Hospitalist candidate will be interviewing at DCH on June 8-10, 2015.

An updated and comprehensive peer review process has been approved and initiated by the medical staff.

XI. MEDICAL STAFF APPOINTMENT/REAPPOINTMENT/ADDITIONAL PRIVILEGES

Following acknowledgment that the proposed initial appointment application of Roberta Walburn, ARNP; Reappointments: Daniel Barth, DO; Brian Gallagher, MD; James Meyer, DO; and Timothy Kenney, MD; Additional Privileges: Randy Metzger, DPM to the DCH Medical Staff was recommended by the Medical Staff; Linda Chastain moved and Travis Miller seconded the motion. Motion carried.

XII. ADJOURNMENT

The meeting adjourned at 7:13 p.m.