

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 22, 2016
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Cayle Buckingham, Travis Miller

ABSENT: Rudy Evertsen arrived @ 6:37 p.m.

OTHERS PRESENT: Suzanne Cooner, Tara Spidle, Kolton Hewlett, Angie Wells, Jo Beth Smith, Andi Masters

I. CALL TO ORDER

Guy Clark called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

It was moved by Linda Chastain and seconded by Leon Kessel to approve the following agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENT

There was no public comment.

IV. CONSENT AGENDA

It was moved by Travis Miller and seconded by Linda Chastain to approve the following Consent Agenda items: (1) Meeting Minutes June 27, 2016 ; (2) June/July 2016 Accounts Payable \$489,624.99/\$669,543.37 (3) Payroll June/July 2016 \$582,112.62 (3 pay periods)/\$401,063.94 (4) Accounts Receivable write-offs June/July \$24,986.34/\$32,702.80

V. MERCY REPORT

There was no Mercy Representative in attendance. The written Mercy Report was presented to the board members.

VI. CEO/QUALITY/RISK MANAGEMENT REPORT

QUALITY/SAFETY/INFECTION PREVENTION ANNUAL REPORT

New Staff: Dave Horney, Ambulance Driver; Niyole Livingston, Nursing; Melanie Hamaker, Case Manager; Mike Ellertson, Radiology Supervisor; Susie Miller, Dietary; Logan Wilson, Ambulance.

The Annual DCH Auxiliary Golf Outing was held on August 6th. The fundraising event brought in \$9923.33 that will go toward patient care equipment.

Becky Andrew, Lab Department, passed her Certified Lab Assistant exam, Dallas Schulmann, Rehabilitation Services, passed his Physical Therapy Assistant boards, and Niyole Livingston passed her RN boards.

Kolton Hewlett, Performance Excellence, was appointed by Governor Branstad to the Iowa Commission on Volunteer Services.

Dr. Matthew Hill, Oncology/Hematology, began his first clinic on July 14th. He will be coming to DCH twice a month, every second and fourth Thursday.

DCH has partnered with Leon's New Horizons, Inc. (New-2-U), Decatur County Board of Supervisors, City of Leon, Decatur County Public Health, Decatur County Development Corporation, and the Leon Community Center to continue to provide meals for seniors in the Community of Leon. A total of 861 meals were served in July.

Dr. Wehling, General/Vascular Surgeon, will present a free informational meeting on "Why Do My Legs Hurt? What to Do and When to Worry? A Discussion of Arterial and Venous Vascular Disease" on August 23rd at 6 pm at the Leon theater.

DCH, in collaboration with the PulsePoint Foundation, has begun to create an AED registry for all Automated External Defibrillators (AED) within Decatur County. The registry is available on a mobile app, "Pulse Point AED", which is designed to build the most comprehensive registry of public AEDs available for use during sudden cardiac emergencies. The app is available as a free download from the iTunes Store and Google Play.

Our facility is the top scoring among all the affiliate's hospitals with regards to swing bed patients and their final discharge. Only 3.8% of our swing bed patients in the last 5 years had to be placed at a long term facility after receiving our care.

DCH was well-prepared for RAGBRAI with 22 riders seen in the ER.

Quality, Safety, and Infection Prevention Annual reports were presented.

The Risk Management report was given.

VII. FINANCIAL REPORT

Tara Spidle presented the financial report for the month of June. Total operating revenue for June was \$1,233,202 with operating expenses totaling \$1,139,068. Non-operating revenue was \$105,378. Net income for the month was \$199,511. Year to date loss was \$(63,137). Debt service coverage is at 1.46 which exceeds the required 1.25 bond covenant. Operating days cash on hand are at 106.6 while total days cash on hand are at 210.7 both exceeding the 75 day bond covenant requirement.

A motion was made by Travis Miller and seconded by Cayle Buckingham to approve the financials for June 2016. Motion carried.

Tara Spidle presented the financial report for the month of July. Total operating revenue for July was \$1,030,235 with operating expenses totaling \$1,035,427. Non-operating revenue was \$72,969. Net income for the month was \$67,777. Year to date net gain is \$67,777.

A motion was made by Travis Miller and seconded by Cayle Buckingham to approve the financials for July 2016. Motion carried.

VIII. HUMAN RESOURCES REPORT

Jo Beth Smith gave a Human Resources Report.

IX. ACTION ITEMS:

A motion was made by Travis Miller and seconded by Leon Kessel to appoint Kolton Hewlett as Safety Officer. Motion carried.

A motion was made by Travis Miller and seconded by Leon Kessel to accept the Southern Edge Anesthesia, LLC 1 year agreement. Motion carried.

A motion was made by Cayle Buckingham and seconded by Linda Chastain to accept the Fiber Optic Intubation Equipment quote in the amount of \$14,280. Motion carried.

A motion was made by Linda Chastain and seconded by Cayle Buckingham to accept the collection policy changes. Motion carried.

A motion was made by Cayle Buckingham and seconded by Leon Kessel to stay with long distance carrier, Grand River Mutual. Motion carried.

X. MEDICAL STAFF REPORT

Suzanne Cooner gave the Medical Staff Report and discussed the new peer review process.

XI. MEDICAL STAFF APPOINTMENTS/REAPPOINTMENTS

Upon recommendation from the Medical Staff to accept the reappointment of Ed Wehling, DO and Jennifer Spoerl, ARNP; Temporary Privileges of Kayla Campbell, CRNA and Matthew Hill, DO; and Provisional to Full Status of Jennifer Grissom, ARNP. Linda Chastain moved to accept the recommendation and Leon Kessel seconded the motion. Motion carried.

XII. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

Cayle Buckingham, Secretary