

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES  
MEETING MINUTES  
JANUARY 24, 2018  
5:30 P.M.

PRESENT: Linda Chastain, Amy Sherman, Sheri Frost, Rudy Evertsen, Cayle Buckingham, Guy Clark  
Travis Miller

ABSENT:

OTHERS PRESENT: Greg Boattenhamer, Mike Johnston, Tara Spidle, Jo Beth Smith, Andi Masters, and Patty  
Armstrong

**I. CALL TO ORDER**

Linda Chastain called the meeting to order at 5:30 p.m.

**II. AGENDA APPROVAL**

It was moved by Sheri Frost and seconded by Travis Miller to approve the following amended agenda to add  
action items: Physician Recruitment and a vehicle for Senior Life Solutions. Motion carried.

**III. PUBLIC COMMENT**

Amy Sherman reported a conversation with a patient from Lamoni about mammography services ending at  
DCH.

**IV. CONSENT AGENDA**

It was moved by Guy Clark and seconded by Amy Sherman to approve the following Consent Agenda items:  
(1) Meeting Minutes November 29, 2017; (2) November/December Accounts Payable  
\$700,098.91/\$713,139.19 (3) November/December Payroll \$572,759.88/\$395,724.66 (4) Accounts  
Receivable write-offs November/December \$24,338.06/\$58,146.38

**V. MEDICAL STAFF REPORT**

Dr. Wehling provided his report in writing due to a planned absence and the report was presented at the  
meeting by Andi Masters.

Upon recommendation from the Medical Staff to accept the Medical Staff Provisional Appointments of  
Kristen Pancicone, ARNP; Maryl Smith, ARNP; Jenny Butler, MD; and Michelle Siebrecht, PA. From  
Provisional to Full Status: Greg Anderson, CRNA; Jean Clapham, ARNP; Aaron Albert, MD; Megan  
Embrescia, MD; Sharon Haight-Carter, ARNP; Janice Helser, ARNP; Ryan Romano, DO; Sunil Parashar,  
MD; Paul Hay, PA. Rudy Evertsen moved to accept the recommendation and Guy Clark seconded the  
motion. Motion carried.

**VI. MERCY HEALTH NETWORK REPORT**

Patty Armstrong gave the Mercy Report.

**VII. CEO UPDATE**

Greg Boattenhamer gave the CEO report.

Sheri Frost made a motion and Rudy Evertsen seconded to approve spending up to \$25,000 for renovations to Cardio-Pulmonary for Senior Life Solutions program. Motion carried.

Guy Clark made a motion and Cayle Buckingham seconded to approve the purchase of a vehicle for transportation needs of Senior Life Solutions Program. Motion carried.

Amy Sherman made a motion and Travis Miller seconded to pursue joint physician recruitment with CHCSI. Motion carried. Sheri Frost abstained from the vote.

## **VIII. ADMINISTRATION REPORT**

Mike Johnston gave the Administration Report.

## **IX. FINANCIAL REPORT**

Tara Spidle presented the financial reports for the months of November and December.

Total operating revenue for November was \$1,058,194 with operating expenses totaling \$1,047,254. Non-operating revenue was \$71,789. Net income for the month was \$82,729. Year to date net income \$169,215.

Total operating revenue for December was \$1,067,929 with operating expenses totaling \$1,158,673. Non-operating revenue was \$74,194. Net income for the month was (\$16,550). Year to date net income \$154,844.

A motion was made by Guy Clark and seconded by Sheri Frost to approve the financials for November/December 2017. Motion carried.

Guy Clark made a motion; Rudy Evertsen seconded to approve surplus equipment disposal. Motion carried.

## **X. QUALITY IMPROVEMENT INITIATIVES**

Andi Masters gave a report on Quality Improvement Initiatives and submitted PAC policies for approval.

A motion was made by Travis Miller and seconded by Amy Sherman to accept and approve the PAC policies. Motion carried.

## **XI. HR Updates**

Jo Beth Smith gave HR updates.

Travis Miller made a motion; Sheri Frost seconded the motion to approve the DCH Organizational Chart. Motion carried.

## **XII. CLOSED SESSION**

At 6:44 p.m., a roll call vote was called to go into closed session to discuss Strategic Planning in accordance with Iowa Code : Rudy Evertsen – aye; Cayle Buckingham – aye; Amy Sherman – aye; Sheri Frost – aye; Guy Clark – aye; Travis Miller – aye; Linda Chastain – aye. Those present in addition to the board were Patty Armstrong, Mercy Health Network, Greg Boattenhamer, Mike Johnston, Tara Spidle, Jo Beth Smith, and Andi Masters. At 7:02 p.m., A roll call vote to leave closed session was called: Rudy Evertsen – aye Cayle Buckingham – aye; Amy Sherman – aye; Sheri Frost – aye; Travis Miller – aye; Guy Clark – aye; Linda Chastain – aye. The Board returned to open session at 7:03 p.m.

Cayle Buckingham made a motion to approve the new mission, vision, and values statement for DCH. Amy Sherman seconded the motion. Motion carried.

<b>XV. ADJOURNMENT</b>
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The meeting adjourned at 7:04 p.m.
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Cayle Buckingham, Secretary