

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES  
MEETING MINUTES  
JANUARY 25, 2016  
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Carrie Melcher, Rudy Evertsen  
Cayle Buckingham, Travis Miller

ABSENT:

OTHERS PRESENT: Suzanne Cooner, Jo Beth Smith, Tara Spidle, Andi Masters, Angie Wells,  
Kolton Hewlett, Samantha Cannon, Patti Armstrong-via telephone, Dr. Wehling

**I. CALL TO ORDER**

Guy Clark called the meeting to order at 5:30 p.m.

**II. AGENDA APPROVAL**

It was moved by Cayle Buckingham and seconded by Leon Kessel to approve the amended agenda to include IV.1/2 Surplus Equipment in Dietary and delete XII. Executive Closed Session Iowa Code 21.4-CEO evaluation in accordance with the Code of Iowa Open Meetings Law. Motion carried.

**III. PUBLIC COMMENT**

Travis Miller asked where the time capsule is from the old hospital. Jo Beth Smith replied it is stored at the new hospital but some of the documents were damaged due to rust.

Linda Chastain stated she is still getting questions about why their doctor can't see them in the hospital. It was clarified that any physician that has medical staff privileges at the hospital is still able to assume care of their patients when they are hospitalized.

Cayle Buckingham reported she had a remark from a patient seen in the ER at Decatur County Hospital about how pleased they were with the care they received.

**IV. CONSENT AGENDA**

It was moved by Leon Kessel and seconded by Travis Miller to approve the following Consent Agenda items: (1) Meeting Minutes November 23, 2015 ; (2) November 2015 Accounts Payable \$568,710.14/December 2015 Accounts Payable \$467,271.01 (3) Payroll November 2015 \$453,661.04/Payroll December 2015 \$577,432.03 (3 Pay Periods) (4) Accounts Receivable write-offs November/December \$36,868.80/\$36,345.83.

**IV1/2. DIETARY SURPLUS**

The board received a list of dietary surplus. A motion was made by Carrie Melcher and seconded by Leon Kessel to approve the dietary items as surplus. Motion carried.

**VI. MERCY REPORT**

Patty Armstrong gave the Mercy Report.

## **VII. CEO QUALITY/RISK MANAGEMENT/ ANNUAL REPORT**

1. Clients of Southern Iowa Resources for Families (SIRF) delivered approximately 100 coloring books for DCH. The coloring books were made by the SIRF clients and will be distributed to children who visit our ED or are hospitalized at DCH.
2. Troy Armstrong passed his certification by the American Board of Medicolegal Death Investigators as a registered death investigator on December 18, 2015. He is one of 33 in the state.
3. DCH was featured in the Iowa Healthcare Collaborative DrumBeat for our leadership in Quality and Patient Safety.
4. Graceland University student, Isaiah Miller, is completing an administrative internship with DCH administration.
5. The Decatur County Home Use Medical Device Database was established as a joint effort between Decatur County Public Health and Decatur County Hospital. The confidential database is for the purpose of well-being checks for Decatur County residents who are dependent upon home medical devices in the event of an emergency incident such as a power outage.
6. DCH staff received training on safe operations of the helicopter safety.
7. The Risk Management and Quality reports were reviewed.
8. The DCH Annual Report was presented.

## **DNR GRANT FOR OLD CLINIC BUILDING**

Kolton Hewlett distributed 3 options for the board to consider regarding the expense to demolish the old clinic building. The Board directed Administration to submit the Keep Iowa Beautiful DNR Grant and set up a time to convene a Building Committee Meeting.

## **VIII. FINANCIAL REPORT**

Tara Spidle presented the financial report for the month of December. Total operating revenue for December was \$918,925 with operating expenses totaling \$1,035,787. Non-operating revenue was \$58,812. Net loss for the month was (\$58,049). Year to date net loss is (\$369,469).

Tara Spidle proposed increasing the tax levy rate to \$3.25 per \$1,000 of property tax valuation. The current rate is \$2.86 which has not been an increase for 11 years. After discussion, a motion was made by Cayle Buckingham to approve the November and December Financials, also approving the increase recommendation, Rudy Evertsen seconded the motion. Leon Kessel and Carrie Melcher opposed. Motion Carried.

## **IX. ACTION ITEMS**

It was moved by Linda Chastain and seconded by Cayle Buckingham to approve the Iowa Solutions IT agreement. Motion Carried.

It was moved by Linda Chastain and seconded by Rudy Evertson to approve the Legato Marketing Agreement in the amount of \$7,500 for the initial plan and a monthly expense not to exceed \$2,000 per month. Motion Carried.

## **X. MEDICAL STAFF MEETING**

Dr. Wehling gave the Medical Staff Report.

**XI. MEDICAL STAFF REAPPOINTMENT**

Upon recommendation from the Medical Staff to accept the initial reappointment application of Jenifer Grissom, ARNP; and reappointments Melissa Friedrich, CRNA; Jay Brewer, CRNA; Eugene Yoder, ARNP; Mark Easter, DO; Ronald Bergman, DO; Travis Miller moved to accept the recommendation and Leon Kessel seconded the motion. Motion carried.

**XII. ADJOURNMENT**

The meeting adjourned at 7:13 p.m.

---

Cayle Buckingham, Secretary