

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
JANUARY 26, 2015
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Cayle Buckingham, Linda Chastain, Rudy Evertsen,
Carrie Melcher, Travis Miller

ABSENT:

OTHERS PRESENT: Suzanne Cooner, Tara Spidle, Jo Beth Smith, Andi Masters, Angie Wells,
Mike Trachta, Dr. Ed Wehling

I. CALL TO ORDER

Guy Clark called the meeting to order at 5:30 p.m.
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II. AGENDA APPROVAL

It was moved by Cayle Buckingham and seconded by Linda Chastain to approve the amended agenda to include XI ½ Officer Election and moving Patient Care Quality and Process Improvement before CEO Evaluation in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. INDUCTION OF NEW BOARD MEMBER

Chairman Clark administered the oath of office to Travis Miller.
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IV. PUBLIC COMMENT

No public comment.

V. CONSENT AGENDA

It was moved by Rudy Evertsen and seconded by Travis Miller to approve the following Consent Agenda items: (1) Meeting Minutes for November 24, 2014; (2) November/December Accounts Payable \$731,574.24/\$601,763.88 (3) Payroll \$348,479.71/\$481,890.79 (4) Accounts Receivable write-offs \$32,549.71/0 (5) CEO Report (6) Quality Report

VI. FINANCIAL REPORT

Tara Spidle presented the financial report for the month of December. Total operating revenue for December was \$1,003,881 with operating expenses totaling \$1,006,367. Non-operating revenue was \$57,634. Net income for the month was \$55,148. Year to date EBIDA income is \$468,646. EBIDA income is obtained by adding the non-cash expense back into the year to date net loss. It was moved by Carrie Melcher and seconded by Cayle Buckingham to approve the financial report for December. Motion carried.
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VII. ACTION ITEMS

A motion was made by Linda Chastain and seconded by Rudy Evertsen to approve the Oncology Contract between DCH and Medical Oncology and Hematology Associates of Iowa. Motion carried.
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A motion was made by Cayle Buckingham and seconded by Travis Miller to approve the Clarke County State Bank Resolution. Motion carried.

A motion was made by Linda Chastain and seconded by Cayle Buckingham to approve combining the Memorial Fund and Capital Campaign account. Motion carried.

A motion was made by Rudy Evertsen and seconded by Leon Kessel to approve the quote received for an ambulance power stretcher. Motion carried. This replaces the item that was damaged in the November 15th accident. Our insurance carrier covered \$6,700 of this stretcher. The Board approved the remaining \$8,000 of the total cost of the stretcher (\$14,763.35).

Decatur County Hospital and Ringgold County Hospital proposed purchasing a used laser unit from Dr. Wehling to share. The total cost is \$15,000 which would make our cost \$7,500. A motion was made by Linda Chastain and seconded by Travis Miller to approve half of the purchase in the amount of \$7,500. Motion carried.

The 28E Agreement has been drafted by our attorney to allow two public entities (DCH and RCH) to legally share equipment. The two hospitals will share a laser unit, retractor, a battery charger and 2 sets of batteries. With this agreement, each facility will pay for half of the equipment. A motion was made by Leon Kessel and seconded by Rudy Evertsen to approve the 28E Agreement. Motion carried.

VIII. MEDICAL STAFF REPORT

Dr. Wehling reported that the medical staff will be implementing several new protocols and procedures that follow national standards for best practices. The clinical staff will be given medical staff approved protocols to implement for various disease processes that are commonly treated at DCH. Dr. Wehling will also be meeting with EMS staff to implement new trauma procedures and general EMS standards that follow Iowa State EMS protocols. Dr. Wehling also reported that he has been doing several vascular procedures in surgery with very good patient outcomes. He will be hosting additional free vascular screening seminars for the public to provide community education on vascular disease.

XI. MEDICAL STAFF APPOINTMENT

Following acknowledgment that the proposed appointment application of Adrian Cordovi, MD to the DCH Medical Staff was recommended by the Medical Staff; Linda Chastain moved and Leon Kessel seconded the motion. Motion carried.

X. PAC POLICIES

It was moved by Linda Chastain and seconded by Rudy Evertsen to approve the revised PAC policies and procedures as approved and recommended by the Professional Advisory Committee. Motion carried. (See minutes of the PAC meeting for a list of the said policies and procedures).

XI. EXECUTIVE CLOSED SESSIONS

At 6:29 p.m. a roll call vote was called to go into closed session to discuss Patient Care Quality and Process Improvement Initiatives; Closed Session 21.5 l. Guy Clark - aye; Linda Chastain - aye; Rudy Evertsen - aye; Leon Kessel - aye; Travis Miller - aye; Carrie Melcher - aye; Cayle Buckingham - aye.

The Board returned to open session at 6:59 p.m. and 7:00 p.m. a roll call vote was called to go into closed session to discuss the evaluation of CEO, Suzanne Cooner; Closed Session 21.5i. Carrie Melcher - aye; Travis Miller - aye; Leon Kessel - aye; Linda Chastain - aye; Rudy Evertsen - aye; Cayle Buckingham - aye; Guy Clark - aye.

The Board returned to open session at 8:45 p.m.

A motion was made by Carrie Melcher and seconded by Cayle Buckingham to approve Mercy's recommendation on CEO salary. Motion carried.

XI ½ ELECTION OF OFFICERS

It was moved and seconded to elect the following officers for the Board for the calendar year 2015; Guy Clark president; Carrie Melcher vice chair and treasurer; and Cayle Buckingham secretary. Motion carried.

XII. ADJOURNMENT

The meeting adjourned at 8:50 p.m.

Cayle Buckingham, Secretary