

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

JULY 26, 2017

5:30 P.M.

PRESENT: Amy Sherman, Sheri Frost, Travis Miller, Rudy Evertsen,
Cayle Buckingham arrived at 6:00 p.m.

ABSENT: Linda Chastain, Guy Clark

OTHERS PRESENT: Greg Boattenhamer, Mike Johnston, Tara Spidle, Jo Beth Smith, Andi Masters, Kate Emerson, Dr. Wehling, Teresa Matthews, Amy O'Rourke, Samantha Cannon

I. CALL TO ORDER

Amy Sherman called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

It was moved by Travis Miller and seconded by Sheri Frost to approve the following agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENT

Sheri Frost reported that she had heard multiple positive comments on Greg's DCH Corner Letter.

IV. CONSENT AGENDA

It was moved by Rudy Evertsen and seconded by Travis Miller to approve the following Consent Agenda items: (1) Meeting Minutes June 28, 2017; (2) June Accounts Payable \$603,564.07 (3) June Payroll \$426,155.97 (4) Accounts Receivable write-offs June \$28,019.08

V. MEDICAL STAFF REPORT

Dr. Wehling gave the Medical Staff Report.

Upon recommendation from the Medical Staff to accept the Medical Staff Appointments of Jean Clapham, ARNP; Greg Anderson, CRNA; Sunil Parashar, MD (Tele-psych); Meagan Embrescia, MD (Tele-psych); Aaron Albert, MD (Tele-psych); Janice Hesler, (Tele-psych); Azfar Malik, MD (Tele-psych); Haight-Carter, Sharon ARNP (Tele-psych); Ryan Romano, DO (Pathology); Paul Hay, PA; From Provisional to Full Status - Cortney Bax, PA (Oncology); Medical Staff Reappointments –Sara Hawk, CRNA; Mindy Miller, CRNA; Anne Nelson, PA; Stephen Griffith, MD; Nathan Allen, DO; Jeff Swan, PA. There was two different rounds of voting for medical staff appointments. In the first, Travis Miller made the motion and Rudy Evertsen seconded the motion. All appointments were approved except Jean Clapham and Nathan Allen because Sheri Frost abstained from the vote. With regards to those two, with Sheri's abstention, there was not a quorum present to vote until Cayle Buckingham arrived. In the second vote, Jean Clapham, ARNP and Nathan Allen, DO were approved with Travis Miller making the motion and Cayle Buckingham seconding. Motion approved.

VI. MERCY HEALTH NETWORK REPORT

Amy O'Rourke gave the Mercy Report.

VI. CEO UPDATE

Greg Boattenhamer gave the Board education on Better Care Act Implications.

VII. ADMINISTRATION REPORT/QUALITY

Mike Johnston gave the Administration Report.

VIII. QUALITY IMPROVEMENT INITIATIVES

Kate Emerson gave a report on Quality Improvement Initiatives.

VIII. FINANCIAL REPORT/COMPLIANCE UPDATE

Tara Spidle presented the financial reports for the month of June. Total operating revenue for June was \$1,287,731 with operating expenses totaling \$1,369,097. Non-operating revenue was \$110,996. Net income for the month was \$29,630. Year to date net gain was \$517,341. Bond covenants for FYE2017 were met with total days cash on hand at 217 (required) 75 and a debt service charge ratio of 1.77 (required 1.25).

A motion was made by Sheri Frost and seconded by Cayle Buckingham to approve the financials for June 2017. Motion carried.

IX. ACTION ITEMS

It was moved by Travis Miller and seconded by Sheri Frost to approve the revised PAC policies and procedures as approved and recommended by the Professional Advisory Committee. Motion carried. (See minutes of the PAC meeting for a list of the said policies and procedures).

A motion was made by Cayle Buckingham and seconded by Travis Miller to approve the purchase of a bladder scanner. Motion carried.

A motion was made by Sheri Frost and seconded by Cayle Buckingham to approve the purchase of a new ambulance. Motion carried.

X. CLOSED SESSION

At 6:40 p.m., a roll call vote was called to go into closed session to discuss Personnel in accordance with Iowa Code 21.5 1A: Rudy Evertsen – aye; Cayle Buckingham – aye; Travis Miller – aye; Amy Sherman – aye; Sheri Frost - aye. Those present in addition to the board were Amy O'Rourke, Mercy Health Network. At 6:53 p.m., A roll call vote to leave closed session was called: Rudy Evertsen – aye Cayle Buckingham – aye; Travis Miller – aye; Amy Sherman – aye; Sheri Frost – aye.

The Board returned to open session at 6:53 p.m.

Cayle Buckingham made a motion to retain a search firm to recruit and employee a mid-level practitioner for ER Coverage, Travis Miller seconded the motion. Motion carried.

Sheri Frost made a motion to approve CEO scorecard and FY 2018 CEO performance goals as outlined by Greg Boattenhamer, Rudy Evertsen seconded the motion. Motion carried.

There being no further business, a motion was made by Travis Miller and seconded by Sheri Frost to adjourn the meeting at 7:00 p.m.

XI. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Cayle Buckingham, Secretary