

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
JUNE 27, 2016
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Cayle Buckingham

ABSENT: Rudy Evertsen, Carrie Melcher, Travis Miller

OTHERS PRESENT: Suzanne Cooner, Tara Spidle, Patty Armstrong, Dr. Wehling, Kolton Hewlett, Angie Wells, Stevie Parmer, Tara Foote, Paul Jacobson, Jo Beth Smith, Samantha Cannon, Sue Kelly

I. CALL TO ORDER

Guy Clark called the meeting to order at 5:30 p.m.
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II. AGENDA APPROVAL

It was moved by Linda Chastain and seconded by Cayle Buckingham to approve the following amended agenda to include approval to create a new bank account for the self funding insurance in accordance with the Code of Iowa Open Meetings Law. Motion carried.
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III. PUBLIC COMMENT

Guy Clark reported Carrie Melcher has resigned her position as board member.
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IV. CONSENT AGENDA

It was moved by Leon Kessel and seconded by Cayle Buckingham to approve the following Consent Agenda items: (1) Meeting Minutes May 23, 2016 ; (2) May Accounts Payable \$603,135.78 (3) Payroll May 2016 \$404,854.00 (4) Accounts Receivable write-offs May \$34,184.66

V. CEO/QUALITY/RISK MANAGEMENT REPORT
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Sean Thomas has been accepted to Paramedic class.

Troy Armstrong has successfully completed the requirements to obtain the National EMS Certification as a paramedic.

Dr. Robert Shreck, Oncology, will be retiring at the end of June. DCH will hold a retirement party for him on June 29 th at 2 pm in the DCH cafeteria. Dr. Matthew Hill and Cortney Bax, PA-C will be replacing Dr. Shreck starting July 14, 2016.

One of our ambulances was damaged recently after hitting a deer while returning from a transfer to Des Moines.
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Dr. Michael Foote has resigned from DCH effective June 30, 2016.
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New employees who have joined DCH this month include: Kiley Garrison, RN-Med/Surg; Logan Wilson, EMT – Ambulance; Tim Jones, EMT – Ambulance; and Dallas Schumann, Rehab
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Troy Armstrong and Ken Byler received A.L.I.C.E (Alert, Lockdown, Inform, Counter, and Evacuate) training and will begin the process of training all DCH staff.

VI. EMPLOYEE ENGAGEMENT COMMITTEE REPORT
Stevie Parmer and Jo Beth Smith presented the Employee Engagement Committee Report.
VII. LEADERSHIP COUNCIL REPORT
Leadership Council members Melissa Smith, Tara Foote and Paul Jacobsen presented the process of the organization's newly formed Leadership Council.
VIII. MERCY REPORT
Patty Armstrong gave the Mercy Report.
VII. FINANCIAL REPORT
<p>Tara Spidle presented the financial report for the month of May. Total operating revenue for May was \$1,002,774 with operating expenses totaling \$895,523. Non-operating revenue was \$48,934. Net income for the month was \$156,186. Year to date net loss is (\$262,849).</p> <p>A motion was made by Linda Chastain and seconded by Leon Kessel to approve the financials for May 2016. Motion carried.</p>
X. ANNUAL COMPLIANCE REPORT
Tara Spidle gave the quarterly compliance report. Annual education was given in April, May and June. Workplan is in place for FY2016. Breaches are being reported timely to MHN.
IX. MEDICAL STAFF
Dr. Wehling gave the Medical Staff Report.
VII. ACTION ITEMS:
<p>Linda Chastain made a motion and Leon Kessel seconded to approve the list of surplus items. Motion carried.</p> <p>Cayle Buckingham made a motion and Linda Chastain seconded to approve the Senior Meal Site Proposal. Motion carried.</p> <p>Linda Chastain made a motion and Leon Kessel seconded to approve the Senior Services Grant Proposal not to exceed \$5,000. Motion carried.</p> <p>Linda Chastain made a motion to approve the CPSI server and Cayle Buckingham seconded the motion. Motion carried.</p> <p>Leon Kessel made a motion and Cayle Buckingham seconded to approve creating a new bank account for the self funding insurance portion. Motion carried.</p>
X. MEDICAL STAFF APPOINTMENT/REAPPOINTMENT
Upon recommendation from the Medical Staff to accept the temporary privileges applications of Kayla Campbell, CRNA; Matthew Hill, DO; Cortney Bax, PA-C Linda Chastain moved to accept the recommendation and Cayle Buckingham seconded the motion. Motion carried.

XII. ADJOURNMENT
The meeting adjourned at 7:43 p.m.

Cayle Buckingham, Secretary