

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES  
MEETING MINUTES  
OCTOBER 28, 2015  
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Carrie Melcher, Rudy Evertsen  
Cayle Buckingham, Travis Miller

ABSENT:

OTHERS PRESENT: Suzanne Cooner, Jo Beth Smith, Tara Spidle, Andi Masters, Melissa Smith, Angie Wells, Kolton Hewlett, Samantha Cannon, Patti Armstrong (via telephone)

**I. CALL TO ORDER**

Guy Clark called the meeting to order at 5:30 p.m.

**II. AGENDA APPROVAL**

It was moved by Rudy Evertsen and seconded by Linda Chastain to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

**III. PUBLIC COMMENT**

Leon Kessel asked about the protocol for an individual who requests to be transferred if brought to DCH by ambulance. Guy Clark reported that he has been very pleased with the care he has received at DCH.

**IV. CONSENT AGENDA**

It was moved by Travis Miller and seconded by Carrie Melcher to approve the following Consent Agenda items: (1) Meeting Minutes September 28, 2015 ; (2) September 2015 Accounts Payable \$603,298.21 (3) Payroll \$362,001.38 (4) Accounts Receivable write-offs \$55,351.79

**V. MERCY REPORT**

Patty Armstrong gave the Mercy Report.

**VI. CEO/QUALITY/RISK MANAGEMENT REPORT**

Dr. Michael Foote, Internal Medicine/Hospitalist, began his first week at DCH on October 12<sup>th</sup>. Patient feedback has been very positive.

The DCH Family Health and Wellness Fair was held from 9 am to 2pm at the hospital. It was estimated that we had approximately 300 participants.

The community health needs assessment survey will be closing on October 30<sup>th</sup>. We have received over 275 surveys at this point. A community forum will be held November 18<sup>th</sup> at the Leon Country Club for citizens to discuss prioritizing the needs identified in the assessment. The public is encouraged to attend.

Staff, board member, and Auxiliary members attended the Iowa Hospital Association's annual meeting in Des Moines earlier in the month.

New staff hired recently:

- Darci Buckingham 09/01/2015 Certified Pharm Tech
- Jenia Livingston 09/28/2015 RN
- Dr. Michael Foote 10/12/2015 Physician
- Tara Foote 10/12/2015 Med/Surg – ED Director

Teresa Mathews, Paramedic, has been promoted to the position of Ambulance Director.

DCH had booths at both the Lamoni and Leon Fall Festivals.

The Diagnostic Imaging Associates contract will be brought to the next board meeting for discussion.

The board was asked to review the Iowa Hospital Association's Transparency in Healthcare support request which will be brought to the board for a vote next month.

Suzanne reported on Quality and Risk Management. A motion was made by Travis Miller and seconded by Leon Kessel to approve the reports as presented. Motion carried.

## **VII. FINANCIAL REPORT**

Tara Spidle presented the financial report for the month of September. Total operating revenue for September was \$962,790 with operating expenses totaling \$1,033,827. Non-operating revenue was \$51,352. Net loss for the month was (\$19,686). Year to date net loss is (\$196,038). It was moved by Linda Chastain and seconded by Cayle Buckingham to approve the financial report.

## **VIII. ACTION ITEMS**

The board received a proposal for a 60 month lease on new Olympus Scopes. A motion was made by Rudy Evertsen and seconded by Travis Miller to approve the lease. Motion carried.

## **IX. STRATEGIC PLANNING UPDATE**

Jo Beth Smith gave the Employee Engagement Report. Melissa Smith gave the report on Expanded Clinical Services. Tara Spidle gave the report on Medical Staff Development. The board provided direction to continue with the current strategic initiatives for an additional year and to receive update reports on a quarterly basis.

## **X. MEDICAL STAFF MEETING**

Suzanne gave the medical staff report for Dr. Wehling.

## **XI. MEDICAL STAFF APPOINTMENTS**

Upon recommendation from the Medical Staff to accept the initial appointment application of Michael Foote, DO; reappointments for David Wonnell, PA-C; Amanda McKinley, CRNA; Stephen Griffith, MD; Anne Nelson, PA; and temporary privileges for Tara Graff, D.O. Oncology to the DCH Medical Staff; Linda Chastain moved to accept the recommendation and Cayle Buckingham seconded the motion. Motion carried.

## **XII. PAC POLICIES**

It was moved by Linda Chastain and seconded by Carrie Melcher to approve the revised PAC policies and procedures as approved and recommended by the Professional Advisory Committee. Motion carried.

(See minutes of the PAC meeting for a list of the said policies and procedures).

**XIII. ADJOURNMENT**

The meeting adjourned at 7:16 p.m. There will be no board meeting in December.

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Cayle Buckingham, Secretary