

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

February 26, 2020 – 5:30pm

PRESENT: Linda Chastain, Denise Elefson, Guy Clark, Sheri Frost, Teri Foster, Larry Griffin, and Travis Miller

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Arlene Ranes (CNO), Jo Beth Smith (CHRO), Dr. Erika Brown (CMO).

I. CALL TO ORDER

Linda Chastain called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

Larry Griffin made a motion to approve the meeting agenda as published. Teri Foster seconded the motion. Motion carried.

III. PUBLIC COMMENT

Guy Clark commented on behalf of a patient of a big thank you to DCH Staff to include Dr. Wehling, nursing, the business office, and the SWICC nursing students from a recent surgical experience. He also commented on the cleanliness of the facility overall and the benefit of the employee picture wall. Mr. Clark suggested that there were several postings throughout the facility that would look better from an aesthetic perspective if they were in frames as opposed to being taped to the wall. He also commented on the benefit of using patient testimonials for marketing purposes. Denise Elefson thanked the hospital for its willingness to host Lamoni school physicals. Larry Griffin discussed Heart Week and Linda Chastain asked about the coronavirus (COVID-19) and preparedness efforts on the part of the hospital.

IV. CONSENT AGENDA

Travis Miller moved to approve the following Consent Agenda items with a second by Guy Clark: (1) Meeting Minutes for January 2020 (2) January Accounts Payable \$1,272,999.00 (3) January Payroll \$437,967.00 (4) Accounts Receivable Write-Offs for January \$59,626.42. Motion carried.

V. PUBLIC HEARING – PROPOSED COUNTY BUDGET FOR FISCAL YEAR (FY) 2021

Linda Chastain opened the public hearing on the proposed county budget for FY 2021 at 5:46pm. She stated that timely notice of the hearing had been published in the Leon Journal-Reporter as of February 12, 2020. Linda asked the assembled members of the Board if any objections or comments had been received either in writing or verbally from the public. No such comments or objections were reported. She further inquired as to whether or not there were any comments or discussion from the public as to the proposed FY 2021 county budget. No comments or discussion were presented and, as such, the public hearing was closed. Teri Foster moved that the County Budget be approved as presented which was seconded by Denise Elefson. Motion carried.

V. MEDICAL STAFF REPORT

Dr. Wehling was not present at the meeting due to a planned vacation. Dr. Brown presented the Medical Staff Report in his absence. She noted that the next regular meeting of the DCH Medical Staff would be in March of 2020. As no meeting had taken place in February, there was no relevant business to discuss. Dr. Brown briefed the Board of Trustees on a quality/ peer review project initiated by the medical staff in holding regular

Morbidity and Mortality Conferences to correspond with scheduled meetings of the medical staff. These conferences provide any opportunity for review and discussion of selected cases and for quality and/ or performance improvement.

VII. MERCYONE REPORT

There was no MercyOne representative present at the meeting.

VIII. CEO UPDATE

Board education was provided on the federal Price Transparency Rule set to take effect on January 01, 2021.

Mike Johnston presented the CEO Update as follows:

- **Community Transportation Project:** As of February 26, 2020, this service has provided two hundred six (206) rides to fifty-four (54) residents of Decatur County totaling more than two thousand four hundred (2400) miles. Feedback received to date has been incredibly positive with multiple thanks received for providing this valuable service to our community. We have had communication with the Iowa Department of Public Health which is offering potential grant money for the project to offset some of the start-up and ongoing costs of the program. Additional updates will be provided as they become available.
- **Top 100 Critical Access Hospital – 2020:** Decatur County Hospital has been named a 2020 Top 100 Critical Access Hospital in the nation by The Chartis Center for Rural Health. This is the second time that DCH has been awarded this honor with the first in 2018.
- **Community Advisory Council:** The Community Advisory Council held its most recent meeting on February 20, 2020. Participation and input from this group of county residents continues to be excellent.
- **Total Joint Replacement Program:** Dr. Strittholt will be the speaker at the next Dine with DCH scheduled for April 09, 2020. This will serve as the kick-off for our total joint replacement program here at Decatur County Hospital.
- **Department Patient Satisfaction Surveys:** We will be initiating patient satisfaction surveys in the Laboratory, Radiology, Outpatient Clinic, Physical Therapy, and the Emergency Department in the coming month. Patients will be asked to complete a short survey about their experience in the applicable areas via iPad prior to departing. This will provide near real-time information to us on the satisfaction of our patients and the provision of services here at DCH.
- **Annual CHNA Surveys:** In the off years that an official Community Health Needs is not required, Decatur County Hospital will provide a shortened version of this important process via a link on its website and an electronic survey designed to mimic the official CHNA in many ways. This will help us understand the dynamic needs of our community on a basis that is much more frequent than the required triennial process.

IX. FINANCIAL REPORT

Tara Spidle presented the financial report for January 2020.

- Total Gross Revenue was \$2.4 million in January. Operating loss of \$163,558 in January, and a net loss of \$75,336 after taxes.

Travis Miller made a motion to approve the financial reports for January 2020. Denise Elefson made a second. Motion carried.

X. CLINICAL SERVICES AND QUALITY REPORT

Arlene Raney gave the Clinical Services and Quality Improvement Initiatives Report.

- Have been busy on the Med Surg floor – census of eight (8) to nine (9) patients this week, five (5) swing-bed Patients, one (1) patient was a family request from outside Decatur County.
- Dr. Pescatore presented at DCH on January 30 and did a great job! It was a fun “ladies’ night out” and a great meal was enjoyed.
- Hired a full-time CNA for the Med Surg floor
- Training on the two (2) new ventilators will take place next week
- Dr. Strittholt has fixed 3 fractures from the ED saving these patients a trip to Des Moines.
- New orientation rolled out the week of February 10. We had four (4) new hires participate. It was a success!
- We have seen many positive flu cases in the Emergency Department (ED) along with strep throat.
- Purchased a gently used baby warmer in case we should have a delivery in the ED
- Jay Brewer continues to have “full” epidural days and states he is busier at DCH now more than Wayne County Hospital.
- Dr. Loutfi is going to present stroke education to our nursing, EMS, and providers including completing the NIH Stroke Scale.
- Dr. Gallagher completed his first (1st) surgical case at DCH which went very well.
- One (1) RN who worked here before is coming back from Colorado, will work full-time nights.
- In conversation with our RN students who graduate in June to join our team.
- STEMI patient testimonial – “the ED saved my life –Dr. VanMaanen and team were professional and compassionate. They got me quickly where I needed to go for care.”
- Dine with DCH upcoming in April: Dr. Strittholt –total joint focus
- Dr. Loutfi will speak at a Dine with DCH in June on the subject of Parkinson’s.
- Swing-bed meetings twice monthly –brainstorming session, currently have five (5) swing-bed patients; case manager & patient advocate field trip to deliver pamphlets and explain our program

Quality:

An update was also provided to the Board with respect to quality metrics and performance data in the following areas:

- Chest pain presenting to the ED – time to EKG
- Treatment of STEMI patients;
- Medication and patient scanning compliance rates in the ED and on Med/ Surg;
- Surgery – checklist compliance and estimated blood loss documentation;
- Anesthesia – PACU discharge orders in Cerner; and
- Catheter-associated urinary tract infections.

XI. HR UPDATES

Jo Beth Smith gave the HR Update.

New Hires:

Dallas Mullock, PRN ER physician

Shannon Baldwin, full time CNA

Lisa Banks-Carter, PRN RN

Our first revamped orientation went well. There are areas that will be tweaked going forward such as the time allotted to individual sections of the program.

Congratulations to Logan Wilson on successful completion of training and testing for his Paramedic certification.

After 27 years at DCH, Teresa Mathews announced her retirement effective April 25, 2020.

XIII. ADJOURNMENT

The meeting adjourned at 7:07 p.m.

Sheri Frost, Secretary