

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 19, 2016
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Cayle Buckingham, Travis Miller, Rudy Evertsen.

OTHERS PRESENT: Suzanne Cooner, Tara Spidle, Kolton Hewlett, Andi Masters, Samantha Cannon, Bridget Davis, Jeremy Behrens, Patty Armstrong.

I. CALL TO ORDER

Guy Clark called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

It was moved by Travis Miller and seconded by Leon Kessel to approve the following agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENT

Linda Chastain shared a concern from a patient that lab results were not sent to outside specialists in a timely manner. Suzanne Cooner said the issue had been resolved to the patient's satisfaction.

IV. CONSENT AGENDA

It was moved by Linda Chastain and seconded by Travis Miller to approve the following Consent Agenda items: (1) Meeting Minutes August 22, 2016; (2) August 2016 Accounts Payable \$789,789.11 (3) Payroll August 2016 \$369,129.49 (4) Accounts Receivable write-offs August \$43,276.17.

V. ANNUAL AUDIT REPORT

Jeremy Behrens with the Seim Johnson accounting firm presented the FY 15/16 Audit Report. Mr. Behrens presented an Executive Summary and an Accountant's Report and Financial Statements. DCH closed the fiscal year with a positive margin of \$79,733. A summary of the audit will be published in the Leon Journal once it is provided by Seim Johnson. Copies of the said reports are on file in the administration office at the hospital or the auditor's office in the court house.

VI. MERCY REPORT

Patty Armstrong gave the Mercy Report to the board.

**VII. CEO/QUALITY/RISK MANAGEMENT REPORT
ANNUAL REPORT**

DCH staff are participating in a "Thin It to Win It" challenge which focuses on health and wellness. The program runs for 6 months.

The DCH Auxiliary donated \$15,000 from the annual golf outings to the surgery department to go toward the purchase of new monitors.

Thursday, October 13, 2016, DCH will host the Pella Scrub Sale from 11:00 a.m. to 3:00 p.m. in the conference room.

On Saturday, October 22, 2016, DCH will host its annual Family Health and Wellness Fair from 10:00 a.m. to 1:00 p.m.

Kolton Hewlett assumed the responsibilities for Quality. He will also take the role of Safety Officer. Kolton is currently taking the Mercy PEx leader certification training to be completed the first week of November.

DCH served 1003 meals at the Community Meal Site for the month of August. This is a 16% increase over July's total of 861. Individuals being served by the program have been very pleased with our hospital and the service we provide them. We are very proud of our dietary staff for their hard work to make this so successful.

DCH held an Employee Appreciation Picnic on Saturday, September 10th.

Kolton Hewlett gave the Quality Report.

Suzanne Cooner gave the Risk Management Report and presented the DCH Annual CAH report.

VIII. COMPLIANCE REPORT

Tara Spidle gave the annual compliance report.

IX. FINANCIAL REPORT

Tara Spidle presented the financial report for the month of August. Total operating revenue for August was \$998,757 with operating expenses totaling \$1,034,187. Non-operating revenue was \$71,383. Net income for the month was \$35,953. Year to date net gain was \$103,730. Operating days cash on hand are at 162.

A motion was made by Leon Kessel and seconded by Linda Chastain to approve the financials for August 2016. Motion carried.

X. ACTION ITEMS:

A motion was made by Leon Kessel and seconded by Linda Chastain to proceed with Jackson Coker for physician recruitment. Motion carried.

A motion was made by Linda Chastain and seconded by Leon Kessel to list a rocking chair as surplus and donate it to the Central Decatur School System. Motion carried.

A motion was made by Travis Miller and seconded by Cayle Buckingham to approve the PAC policies. Motion carried.

XI. MEDICAL STAFF APPOINTMENTS/REAPPOINTMENTS

Upon recommendation from the Medical Staff to accept the provisional appointments of Mathew Hill, DO, Kayla Campbell, CRNA; Reappointment of Daniel Barth, DO, Robert Smith, DDS; Temporary Privileges of George Brown, MD, Ryan Cook, MD, Karl Digman, MD, Michael Disbro, MD, Mitchell Erikson, MD, Terry Falk, MD, Seth Gibson, DO. Travis Miller moved to accept the recommendation and Linda Chastain seconded the motion. Motion carried.

XII. ADJOURNMENT

The meeting adjourned at 7:10 p.m.