

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 28, 2015
5:30 P.M.

PRESENT: Guy Clark, Leon Kessel, Linda Chastain, Carrie Melcher, Rudy Evertsen

ABSENT: Cayle Buckingham, Travis Miller

OTHERS PRESENT: Suzanne Cooner, Jo Beth Smith, Tara Spidle, Angie Wells, Kolton Hewlett, Jeremy Behrens, Patty Armstrong, Dr. Wehling, Samantha Cannon

I. CALL TO ORDER

Guy Clark called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

It was moved by Linda Chastain and seconded by Carrie Melcher to approve the agenda to in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENT

Linda Chastain stated she has heard wonderful comments about our Rehab Therapy Department. Carrie Melcher shared a positive comment received from a colleague whose father was seen in the ER. They were very pleased with the provider and the quality of care. Suzanne received a positive comment from a patient of Crystal Johnson who was very pleased with Dr. Wehling's work and stated he is a great addition to our hospital.

IV. CONSENT AGENDA

It was moved by Linda Chastain and seconded by Rudy Evertsen to approve the following Consent Agenda items: (1) Meeting Minutes for August 24 & Special Meeting Minutes 31st; (2) August 2015 Accounts Payable \$783,892.94 (3) Payroll \$366,784.27 (4) Accounts Receivable write-offs \$37952.01

V. ANNUAL AUDIT REPORT

Jeremy Behrens with the Seim Johnson accounting firm presented the FY 14/15 Audit Report. Mr. Behrens presented an Executive Summary and an Accountant's Report and Financial Statements. A summary of the audit will be published in the Leon Journal once it is provided by Seim Johnson. Copies of the said reports are on file in the administration office at the hospital or the auditor's office in the court house. DCH closed the FY 14/15 with a positive margin of \$76,313.

VI. MERCY REPORT

Patty Armstrong gave the Mercy Report.

VII. CEO/QUALITY/RISK MANAGEMENT REPORT

The CEO and Board Chair of the AAHHS, Dr. Martin and Dr. Egnatinsky, came to DCH on 9/18/15 to

present the accreditation award.

A joint meeting will be scheduled between a representative group of DCH board members and several CHCSI board members to discuss community health needs.

DCH EMS have been providing ambulance standby services to Central-Decatur High School and Graceland University football events with the availability of our third ambulance.

DCH, Decatur County Public Health, and CHCSI are collaborating to complete a community health needs assessment for Decatur County. Citizens are encouraged to complete the community health needs assessment survey online by going to www.decaturcountyhospital.org/chna or by completing a paper copy which can be obtained at DCH, Public Health, or CHCSI. The Survey will be available from September 14 – October 30, 2015.

DCH has a new book house located in the healing garden that was donated by Public Health. The book houses are located at various places throughout the county. We have a picture on our Facebook page. The concept is to “take a book and leave a book”.

The Iowa Department of Public Health (IDPH)-Bureau of Emergency and Trauma Services conducted an on-site visit of Decatur County Hospital Ambulance on September 22nd. These on-site visits are conducted every three years to authorize an ambulance service to be active and authorized service with IDPH. The ambulance department passed the survey with zero deficiencies.

DCH and Public Health have collaborated to create the Decatur County Home Use Medical Device Database. The database is a confidential list of residents who are dependent upon home medical devices and could be adversely affected if there is a disruption in power for an extended period of time in the county. Residents are encouraged to sign up to include their name, location, and contact information on the database if they would like a well-being check by emergency response personnel in case of community emergencies. Residents can sign up on the DCH website or by contacting DCH or Public Health for assistance.

Preparations are underway for the annual DCH Family Health and Wellness Fair to be held at DCH on October 24th from 9 a.m. to 2 p.m. We have numerous health related vendors and community providers including fun activities for kids.

The Quality Report was given noting numerous quality and patient safety initiatives that have been implemented at DCH to improve quality and patient safety. These results are reported to various state and national agencies to benchmark our progress with other healthcare organizations.

The Risk Management report was given noting several new initiatives to improve safety and reduce risk.

VIII. FINANCIAL REPORT

Tara Spidle presented the financial report for the month of August. Total operating revenue for August was \$896,720 with operating expenses totaling \$1,014,776. Non-operating revenue was \$70,474. Net loss for the month was (\$47,581). Year to date net loss is (\$176,352). It was moved by Linda Chastain and seconded by Rudy Evertsen to approve the financial report.

IX. ACTION ITEMS:

Jo Beth Smith brought quotes to the board with staff recommendation of the Siemens Chemistry Analyzer. It was moved by Linda Chastain and seconded by Rudy Evertsen to approve the Siemens Chemistry Analyzer. Motion carried.

A motion was made by Rudy Evertsen and seconded by Leon Kessel to change Compliance Officer from

Jo Beth Smith to Tara Spidle. Motion carried.

A motion was made by Carrie Melcher and seconded by Linda Chastain to approve the Annual Contract Review. Motion carried.

A motion was made by Linda Chastain and seconded by Leon Kessel to approve privileging forms for Internal Medicine, NP, and PA. Motion carried.

X. MEDICAL STAFF MEETING

Dr. Wehling reported swallow studies are now being done at DCH. The staff and medical staff are very excited about Dr. Foote coming on October 12. He noted extensive work has been done with implementing best practices and significant improvement in peer review and training.

XI. MEDICAL STAFF APPOINTMENTS

Following acknowledgment that the proposed appointment applications of Jeff Swan PA-C, Patricia Goodemote, MD, Lee Bules, DO to the DCH Medical Staff was recommended by the Medical Staff; Leon Kessel moved and Carrie Melcher seconded the motion. Motion carried.

XII. ADJOURNMENT

The meeting adjourned at 7:19 p.m.
