

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

SPECIAL MEETING MINUTES

April 15, 2020 – 5:00pm

PRESENT: Linda Chastain, Denise Elefson, Guy Clark, Sheri Frost, Teri Foster, and Larry Griffin

ABSENT: Travis Miller

OTHERS PRESENT: Mike Johnston (CEO) and Tara Spidle (CFO)

**I. CALL TO ORDER**

Linda Chastain called the meeting to order at 5:00p.m.

**II. AGENDA APPROVAL**

Sheri Frost made a motion to approve the agenda as published with a second from Teri Foster. Motion carried.

**III. PAYROLL PROTECTION PROGRAM LOAN APPLICATION**

Mike Johnston and Tara Spidle briefed the Board of Trustees on the requirements, benefits, and potential risks associated with making application for a loan under this program from the United States Small Business Administration (SBA). While the loan program is federally funded, it is accomplished through local financial institutions. As such, application is made through Great Western Bank. Mike Johnston had previously provided the Board members with basic program information sourced directly from the website of the SBA as well as a draft resolution for the Board’s consideration. This was done via email on April 14 (Draft Resolution) and April 15 (SBA Information), 2020 respectively.

Mike Johnston noted for the Board that while expenses have been relatively steady, the hospital has incurred a significant reduction in revenue, especially in the area of outpatient services. This is primarily due to service restrictions such as those forbidding elective surgical procedures and other similar edicts placed upon the organization by government mandate as a result of the COVID-19 outbreak in the United States. This loan program will mitigate, though not eliminate, the necessity that large-scale layoffs of hospital staff might be required. The mitigating effect; however, is predicated on the duration of the restrictions and time period required for business to return to at or near pre-COVID-19 levels. The primary goal is to maintain Decatur County Hospital in as high a state of readiness as is reasonably possible for a potential patient surge/ outbreak of COVID-19 within our county. A secondary goal, though nearly as important as the first, is to impact the lives of our employees through loss of pay and/ or loss of benefits as little as reasonably possible during this time such that they can continue to provide for themselves and their families.

The resolution presented authorized and empowered the Chief Executive Officer of Decatur County Hospital to “execute and deliver to Lender (Great Western Bank) all notes and other loan documents necessary to obtain a loan from Lender in the amount of \$1,394,800.” The loan amount is forgivable by the Small Business Administration up to 100% of its value based on meeting specific criteria established by the program. After discussion on the matter, the issue was called and the resolution unanimously approved by the Board of Trustees through individual, roll-call vote.

**IV. ADJOURNMENT**

The meeting adjourned at 5:15 p.m.

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Sheri Frost, Secretary