

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

June 23 2021 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Guy Clark, Linda Chastain, Teri Foster, and Larry Griffin

ABSENT: Rebekah Mendenhall

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Mark Mattes (CNO), Jo Beth Smith (CHRO), Shannon Erb (Director of Marketing and Business Development) and Dr. Erika Brown (CMO).

I. CALL TO ORDER
Denise Elefson called the meeting to order at 5:30 p.m.
II. AGENDA APPROVAL
Mike Johnston requested one (1) revision to the meeting agenda as posted, the addition of an action item for the replacement of the remaining two (2) hot waters in Plant Operations. Guy Clark made a motion to approve the agenda as amended and Sheri Frost made the second. Motion carried unanimously.
III. PUBLIC COMMENT
There was no public comment.
IV. CONSENT AGENDA
Larry Griffin made a motion to approve the following Consent Agenda items with a second by Linda Chastain: (1) Regular Meeting Minutes May 2021 (2) May 2021 Accounts Payable (AP): \$890,964.00. (3) May 2021 Payroll: \$469,302.00 (4) Accounts Receivable Write-Offs May 2021: \$156,348.00. Motion carried unanimously.
V. MEDICAL STAFF REPORT
Dr. Brown provided the Medical Staff update to the Board of Trustees as follows: <ul style="list-style-type: none">- There was no meeting of the Medical Staff in June 2021. The next meeting is scheduled for July 20, 2021.
VI. MERCYONE REPORT
There was no MercyOne representative present at the meeting.
VII. CEO UPDATE
Mike Johnston presented the CEO Update as follows: <ul style="list-style-type: none">- Mike inquired of the Board members if there were any questions or follow-up needed from any of the weekly Board updates which had been distributed since the previous regular meeting of the Board of Trustees. None received.- The CEO presented a written report to the Board of Trustees detailing the circumstances surrounding the total patient diversion from the Emergency Department on May 29, 2021.

- Public forums concerning the new Outpatient Clinic Building will be held at the Leon Community Center on July 08, 2021 and at the Lamoni Community Center on July 13, 2021. This will be in the style of a “Dine with DCH” event with Decatur County Hospital providing a meal to those in attendance.
- Mike briefed the Board on projected increases in the cost of the hospital’s insurance (property, auto, liability etc.) expected in fiscal year (FY) 2022. A brief discussion followed.

Action Item:

Replacement of Remaining Hot Water Heaters: Mike Johnston reminded the Board of Trustees that one of our three (3) hot water heaters for the domestic water supply was replaced in November of 2020. At that time, hard water corrosion was identified as a primary cause. The Board authorized the installation of a water softener in December of 2020. It was understood at that time that the remaining two (2) hot water heaters were likely in similar shape and the water softener would do nothing to alleviate corrosion already present. As of June 2021, a second hot water heater has failed also due primarily to hard water corrosion. The CEO requested that the Board authorize the expenditure of funds to replace this unit as well as the third and final hot water heater. The estimated cost was approximately \$16,000 plus installation expense. Mike requested authorization to spend up to \$20,000 on the project. Sheri Frost made a motion to approve the expenditure as stated up to the authorized amount with a second from Teri Foster. Motion carried unanimously.

IX. FINANCIAL REPORT

Tara Spidle presented the financial report for May 2021:

Total gross revenue was \$2.63 million in May. May had an operating loss of \$290,526 with a net loss of \$170,853. Linda Chastain made a motion to approve the financial report for May 2021 with a second from Larry Griffin. Motion carried unanimously.

X. CLINICAL SERVICES AND QUALITY REPORT

Mark Mattes provided the Board with a report and update on current clinical initiatives as follows:

- American College of Cardiology – Chest Pain Center Accreditation Process;
- Ongoing staff education initiatives; and
- Grant initiative for cardiac simulation training device.

Quality Report:

Mark Mattes reported to the Board of Trustees on the following performance metrics for April 2021:

- Medical error tracking;
- Adverse drug events;
- Blood incompatibility;
- Foreign objects retained after surgery;
- Air embolisms;
- Stage III or IV pressure ulcers;
- Catheter-associated urinary tract infections (CAUTIs);
- Central line-associated bloodstream infections (CLABSIs);
- Surgical Site Infections (SSIs);
- Hospital-Acquired Infections (HAIs); and
- Clostridioides difficile (C-DIFF) infections.

In addition to the information reviewed above, Mark provided the Board members each with a written copy of the total hospital performance improvement metrics (by department) current through the end of May 2021.

XI. HR UPDATES

Jo Beth Smith provided the HR Update as follows:

- DCH will be participating in the 4th of July parades for Lamoni (July 3rd) as well as Pleasanton (July 4th) and Leon (July 4th).
- Welcome to our new employees: Deb Toney (Cook), Elizabeth Hamilton (Senior Life Program Director), and Janelle Golden (Senior Life Therapist);

XII. MARKETING REPORT

Shannon Erb presented the marketing report to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

Additional Updates:

- Update on grants – Decatur County Foundation Grant, Foundation for Rural Service/ GRM Networks Grant, and the 5210 Program and Partnership;
- VA Mobile Clinic

XIII. ADJOURNMENT

The meeting adjourned at 6:26 p.m.

Guy Clark, Secretary

