

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

February 23, 2022 – 5:30pm

PRESENT: Denise Elefson, Guy Clark, Sheri Frost, Linda Chastain, Teri Foster, Larry Griffin, and Rebekah Mendenhall

ABSENT: None

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Kelly Barker (CNO), Jo Beth Smith (CHRO), and Shannon Erb (Director of Marketing and Business Development).

**I. CALL TO ORDER**

Denise Elefson called the meeting to order at 5:30 p.m.

**II. AGENDA APPROVAL**

Linda Chastain made a motion to approve the agenda and Sheri Frost made the second. Motion carried unanimously.

**III. PUBLIC COMMENT**

Denise Elefson reported that a new EMT class was underway in Lamoni thanks, in part, to a generous donation from the Decatur County Farm Bureau. Guy Clark commented on a positive experience in the Emergency Department and with DCH Surgical Services of which he was aware.

**IV. CONSENT AGENDA**

Teri Foster made a motion to approve the following Consent Agenda items with a second by Larry Griffith (1) Regular Meeting Minutes January 2022 (2) January 2022 Accounts Payable (AP): \$1,179,586.00 (3) January 2022 Payroll: \$507,028.00 (4) Accounts Receivable Write-Offs January 2022: \$153,965.00 Motion carried unanimously.

**V. PUBLIC HEARING – PROPOSED COUNTY BUDGET FOR FISCAL YEAR (FY) 2023**

Denise Elefson opened the public hearing on the proposed county budget for FY 2023 at approximately 5:36pm. She stated that the Leon Journal-Reporter published timely notice of the hearing on February 09, 2022. Ms. Elefson asked the assembled members of the Board of Trustees if they received objections or comments either in writing or verbally from the public. Board members reported no such objections or comments. She further inquired as to whether or not there were any comments or discussion from the public as to the proposed FY 2021 county budget. No members of the public were present nor were any comments or discussion presented and, as such, the public hearing closed. Linda Chastain made a motion to approve the Fiscal Year 2023 County Budget with a second received from Teri Foster. Motion carried unanimously.

**VI. PUBLIC HEARING – USDA GRANT: CHRONIC ED VISIT REDUCTION PROGRAM**

Denise Elefson opened the public hearing on the hospital's participation in a grant program from the United States Department of Agriculture (USDA) to fund a chronic emergency department visit reduction program for the benefit of the community at approximately 5:45pm. She stated that the Leon Journal-Reporter published timely notice of the hearing on February 09, 2022. Ms. Elefson asked the assembled members of the Board of Trustees if they received any objections or comments either in writing or verbally from the public. Board

members reported no such comments or objections were received. She further inquired as to whether or not there were any comments or discussion from the public as to the proposed grant program. No members of the public were present nor were any comments or discussion presented and, as such, the public hearing closed. Sheri Frost made a motion to in favor of a resolution to authorize the hospital chief executive officer (CEO) and chief financial officer (CFO) to execute the documents required and take all other actions as may reasonably be necessary to participate in the USDA grant program. Teri Foster made a second and the motion carried unanimously.

## **V. MERCYONE REPORT**

There was no MercyOne representative present at the meeting.

## **VI. MEDICAL STAFF REPORT**

Dr. Wehling was not present at the meeting due to performing an emergency surgical procedure.

## **VII. CEO UPDATE**

Mike Johnston presented the CEO Update to the Board of Trustees as below:

- CMS Vaccine Mandate – update on progress. As of February 23, 2022, the hospital is at 100% compliance for employees either being vaccinated or having an approved exemption on medical or religious grounds. We are still in progress for obtaining necessary documentation for Auxiliary members (87% complete) and our specialty providers. We expect to be complete on or before the CMS deadline of March 14, 2022.
- Discussed new/ expanded marketing areas for the new Endocrinology clinic. Dr. Kawji will begin on Monday, March 21 2022.
- New ENT Clinic – Dr. Close will perform her first two (2) surgeries here at DCH on Friday, February 25, 2022. As of that date, she will have had three (3) clinic days with forty-eight (48) patients.
- Mercy Management Agreement – This agreement will be up for renewal as of July 01, 2022. A draft copy of the new agreement has been requested but, to-date, has not yet been received. The “Statement of Value” provided by MercyOne was reviewed with the Board members and a discussion held concerning the same.
- Discussion on the value of membership in the Iowa Hospital Association (IHA) and American Hospital Association (AHA) relative to the annual dues paid.

## **VIII. FINANCIAL REPORT**

Tara Spidle presented the financial report for January 2022:

Total gross revenue was \$3 million in January 2022. January had an operating loss of \$107,287.00 with a net loss of \$15,537.00.

Seim Johnson has finalized the FY2021 Medicare and Medicaid cost reports. They are waiting on some regulations from HRSA to be issued and then will issue a final audit report. This report will be presented to the Board of Trustees once it becomes available.

Larry Griffin made a motion to approve the financial reports for January 2022 with a second from Linda Chastain. Motion carried unanimously.

## **IX. CLINICAL AND QUALITY IMPROVEMENT INITIATIVES**

Kelly Barker updated the Board as to current clinical and quality improvement initiatives as follows:

At present, we are 88% complete with our chest pain accreditation project with fifty-six (56) days remaining in which to submit for accreditation. We expect an onsite survey in April 2022. Performance metrics for January 2022 were reviewed with the Board of Trustees.

Kelly reported to the Board of Trustees on the following quality indicators for January 2022:

- 30-day readmissions;
- Medical error tracking;
- Adverse drug events;
- Patient falls;
- Blood incompatibility;
- Foreign objects retained after surgery;
- Air embolisms;
- Stage III or IV pressure ulcers;
- Catheter-associated urinary tract infections (CAUTIs);
- Central line-associated bloodstream infections (CLABSIs);
- Surgical Site Infections (SSIs);
- Hospital-Acquired Infections (HAIs);
- Clostridioides difficile (C-DIFF) infections;
- Antibiotic “time-outs” performed during morning patient rounds; and
- Hand hygiene monitoring

Current nurse staffing was reviewed as follows:

- We currently have one (1) full-time opening for a day shift CNA.

## **X. HR UPDATES**

Jo Beth Smith provided the HR Update as follows:

- Annual Salary Publication
- January 2022 employee turnover data

## **XI. MARKETING REPORT**

Shannon Erb presented the marketing report to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

## **XIII. ADJOURNMENT**

The meeting adjourned at 7:16pm.

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Guy Clark, Secretary