

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

June 29, 2022 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Linda Chastain, Teri Foster, Larry Griffin and Rebekah Mendenhall

ABSENT: Guy Clark

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Kelly Barker (CNO), Shannon Erb (Chief Human Resources and Marketing Officer), and Dr. Ed Wehling (Chief of the Medical Staff).

I. CALL TO ORDER

Denise Elefson called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

Larry Griffin made a motion to approve the agenda and Teri Foster made the second. Motion carried unanimously.

III. PUBLIC COMMENT

Teri Foster and Linda Chastain both presented positive comments with respect to the hospital and its services which they had received from multiple members of the community. Denise Elefson discussed a recent positive surgical experience at the hospital of which she was aware.

IV. CONSENT AGENDA

Linda Chastain made a motion to approve the following Consent Agenda items with a second by Sheri Frost: (1) Regular Meeting Minutes May 2022 (2) May 2022 Accounts Payable (AP): \$1,259,921.00(3) May 2022 Payroll: \$476,136.00 (4) Accounts Receivable Write-Offs May 2022: \$59,379.00. Motion carried unanimously.

V. MERCYONE REPORT

There was no MercyOne representative present at the meeting.

VI. MEDICAL STAFF REPORT

There was no meeting of the Decatur County Hospital Medical Staff in June 2022. The next regular meeting is scheduled for July 20, 2022.

Dr. Wehling reported that the first thyroidectomy was performed at DCH in June with an additional procedure currently scheduled with a third surgery on a parathyroid also forthcoming. This is a direct result of our new Endocrinology Clinic (Dr. Kawji) and referrals for medically necessary surgical procedures to Dr. Wehling. This is another new service which we can offer here and save our community the drive to Des Moines or other locations for similar needs.

Two (2) ultrasound training sessions have been conducted in the past week and a half, one with providers in the Emergency Department, and the other for nurses and Emergency Medical Services (EMS) members.

VII. CEO UPDATE

Mike Johnston presented the CEO Update to the Board of Trustees as below:

- The Board of Trustees approved the renewal of the management agreement with MercyOne at their regular meeting in May 2022. Since its approval and signature, MercyOne has requested a minor language revision that does not substantially alter the intent, requirements, or overall terms of the contract. The Board Chairperson approved the edit on June 27, 2022 which the Chief Executive Officer communicated to MercyOne on the same date.
- Mike Johnston discussed audit costs for fiscal year (FY) 2022 with the Board of Trustees as compared to the previous year.
- Insurance renewal costs (liability, property, etc) were also reviewed for the Board for the period of July 01, 2022 to June 30, 2023. We expect an overall increase in the costs associated with this coverage of approximately 22% despite having made no claims.
- The current status of Iowa Heart Mobile with respect to ultrasound and echo services was discussed.

ACTION ITEMS:

Approval Revised Organizational Chart: Sheri Frost made the motion to approve the revised organization chart as presented and Linda Chastain made the second. Motion carried unanimously.

ARP SHIP Grant Expenditure Authorization: The hospital has available \$254,631.00 in grant funding provided under the federal American Rescue Plan (ARP) and through the State of Iowa SHIP grant mechanism. Funds must be utilized prior to December 31, 2022. Mike Johnston requested that the Board authorize hospital administration to make purchases at their discretion (consistent with the terms and requirements of the grant program) up to the limit of the available funds. Linda Chastain made a motion to approve with a second from Teri Foster. Motion carried unanimously.

VIII. FINANCIAL REPORT

Tara Spidle presented the financial report for May 2022:

Total gross revenue was \$3.5 million in May 2022. May had an operating gain of \$46,336.00 with a net gain of \$136,985.00.

Larry Griffin made a motion to approve the financial reports for May 2022 with a second from Sheri Frost. Motion carried unanimously.

IX. CLINICAL AND QUALITY IMPROVEMENT INITIATIVES

Kelly Barker updated the Board as to current clinical and quality improvement initiatives as follows:

Chest Pain performance metrics for May 2022 were reviewed with the Board of Trustees. These metrics include the following:

- Door to EKG time less than ten (10) minutes;
- Door to Troponin Accession;
- Heart score documentation;
- Non-invasive eschemia evaluation discussion with the primary care provider;
- “Door-In, Door-Out” times for STEMI patients;
- “Door to Needle” time; and
- Review of any thirty (30)-day episodes of readmission.

Kelly reported to the Board of Trustees on the following quality indicators for May 2022:

- Quality Assurance/ Performance Improvement (QAPI) departmental-specific quality measures;
- 30-day readmissions;
- Medical error tracking;
- Adverse drug events;
- Patient falls;
- Blood incompatibility;
- Foreign objects retained after surgery;
- Air embolisms;
- Stage III or IV pressure ulcers;
- Catheter-associated urinary tract infections (CAUTIs);
- Central line-associated bloodstream infections (CLABSIs);
- Surgical Site Infections (SSIs);
- Hospital-Acquired Infections (HAIs);
- Clostridioides difficile (C-DIFF) infections;
- Antibiotic “time-outs” performed during morning patient rounds;
- Hand hygiene monitoring; and
- Interdisciplinary Bedside Rounding

Kelly Barker reviewed the Quality Assurance/ Performance Improvement departmental scorecard with the Board of Trustees. A written copy of the scorecard was provided to the Board of Trustees.

X. HR AND MARKETING REPORT

Shannon Erb provided the HR and Marketing Report as follows:

- May 2022 employee turnover data.
- Welcome to Alaina Applegate (CNA), Jennie Oldenkamp (RN), Metaija Johnson (LPN), and Larissa Harper (Office and Patient Coordinator for Senior Life).

Shannon presented the marketing report to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

XI. ADJOURNMENT

The meeting adjourned at 6:39pm.