

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

October 26, 2022 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Guy Clark, Linda Chastain, Teri Foster, Larry Griffin and Rebekah Mendenhall

ABSENT: None

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Kelly Barker (CNO), and Shannon Erb (Chief Human Resources and Marketing Officer).

I. CALL TO ORDER

Denise Elefson called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

Guy Clark made a motion to approve the agenda as presented and Sheri Frost made the second. Motion carried unanimously.

III. PUBLIC COMMENT

Guy Clark commented on a recent patient experience in the Emergency Department of which he had knowledge and expressed his appreciation for the care provided by the staff and Dr. Miller.

IV. CONSENT AGENDA

Teri Foster made a motion to approve the following Consent Agenda items with a second by Linda Chastain: (1) Regular Meeting Minutes September 2022 (2) September 2022 Accounts Payable (AP): \$1,113,789.00 (3) September 2022 Payroll: \$510,543.00 (4) Accounts Receivable Write-Offs September 2022: \$46,155.00. Motion carried unanimously.

V. MERCYONE REPORT

There was no MercyOne representative present at the meeting.

VI. MEDICAL STAFF REPORT

Dr. Wehling was absent due to an emergent patient matter. There was no meeting of the DCH Medical Staff in October 2022. The next regular meeting is in November 2022 on a date to be determined.

VII. CEO UPDATE

Mike Johnston presented the CEO Update to the Board of Trustees as below:

Action Items:

- **Resolution Ordering the Old Outpatient Clinic Renovation and Modernization Project, Public Hearing on the Plan, Specifications, Form of Contract and Estimated Total Cost of Construction, Ordering the Publication of Advertisement for Bids (Notice to Bidders) and Notice of Hearing and Setting the Time and Place for Receipt of Bids for Same.** Mike Johnston reviewed for the Board of Trustees the proposed renovation of the existing hospital space currently occupied by the Outpatient Clinic. When the new building opens and the Outpatient Clinic moves its operations to that facility, the current location will be renovated to provide a much larger and modern Infusion Area. The proposed project will

allow for higher capacity to meet the growing public demand and to do so in an expanded and modernized area to enhance the patient experience and their comfort during treatment. This renovation will be paid for with cash and will not require financing or impact the current tax levy on our community in any manner. The resolution authorizes the commencement of the project and both directs and empowers the Chief Executive Officer to complete the public improvement requirements under the laws of the State of Iowa and to undertake all other necessary actions as may be reasonably related to the project. Sheri Frost made a motion to approve the resolution as presented and Linda Chastain made the second. Motion carried unanimously.

VIII. FINANCIAL REPORT

Tara Spidle presented the financial report for September 2022:

Total gross revenue was \$3.44 million in September 2022. September had an operating gain of \$231,164.00 with a net gain of \$498,072.00.

Larry Griffin made a motion to approve the financial report for September 2022 with a second from Beka Mendenhall. Motion carried unanimously.

IX. CLINICAL AND QUALITY IMPROVEMENT INITIATIVES

Kelly Barker updated the Board as to current clinical and quality improvement initiatives as follows:

Decatur County Hospital received accreditation as a chest pain center from the American College of Cardiology (ACC) as of October 20, 2022. A member of the ACC accreditation voting committee provided feedback to the hospital that DCH has “some of the best Door-to-EKG and Door-to-Troponin” times I have ever seen.”

Chest Pain performance metrics were reviewed with the Board of Trustees. These metrics include the following:

- Door to EKG time less than ten (10) minutes;
- Door to Troponin Accession;
- Heart score documentation;
- Non-invasive ischemia evaluation discussion with the primary care provider;
- “Door-In, Door-Out” times for STEMI patients; and
- “Door to Needle” time.

Kelly reported to the Board of Trustees on the following quality indicators for September 2022:

- Quality Assurance/ Performance Improvement (QAPI) departmental-specific quality measures;
- 30-day readmissions;
- Medical error tracking;
- Adverse drug events;
- Patient falls;
- Blood incompatibility;
- Foreign objects retained after surgery;
- Air embolisms; and
- Stage III or IV pressure ulcers.

X. HR AND MARKETING REPORT

Shannon Erb provided the HR and Marketing Report as follows:

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| <ul style="list-style-type: none">- September 2022 employee turnover data.- Welcome to Teresa Porter (Dietary), Wilbur Anderson (Radiology), and Anna Moore (OT). |
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Shannon presented the marketing report to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

XI. ADJOURNMENT

The meeting adjourned at 6:30pm.

Guy Clark, Secretary