

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

August 23, 2023 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Guy Clark, Teri Foster, Larry Griffin, Rebekah Mendenhall and Cheryl Zach

ABSENT: None

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Shannon Erb (Chief Human Resources and Marketing Officer), and Dr. Ed Wehling (Chief of the Medical Staff)

I. CALL TO ORDER

Denise Elefson called the meeting to order at 5:30 p.m.

II. AGENDA APPROVAL

Mike Johnston requested that an item for “Nuclear Medicine” be added to the Board agenda for August 23, 2023. Larry Griffin made a motion to approve the agenda as amended and Teri Foster made the second. Motion carried unanimously.

III. PUBLIC COMMENT

Denise Elefson and Larry Griffin both described separate, positive treatment experiences in the Emergency Department of which they had personal knowledge. Officer Kloster from the Leon Police Department updated the Board of Trustees on the successful “National Night Out” held recently and thanked the hospital for its participation in that event.

IV. CONSENT AGENDA

Guy Clark made a motion to approve the following Consent Agenda items with a second by Rebekah Mendenhall: (1) June 2023 Regular Meeting Minutes (2) July 2023 Accounts Payable (AP): \$2,390,598.00 – this included the purchase of two (2) certificates of deposit in the aggregate amount of \$1,000,000.00. (3) July 2023 Payroll: \$543,555.00 (4) July 2023 Accounts Receivable Write-Offs: \$13,401.00. Motion carried unanimously.

V. CLOSED SESSION – Iowa Code 21.5(1)(L)

At approximately 5:38pm, a roll call vote was called for the Board to go into closed session for discussion under the following exemption(s):

- Iowa Code 21.5(1)(L)

The vote results were: Denise Elefson – aye; Sheri Frost – aye; Guy Clark – aye; Teri Foster – aye; Larry Griffin – aye; Rebekah Mendenhall – aye; and Cheryl Zach – aye. Present in addition to the Board members listed were Mike Johnston, Tara Spidle, Shannon Erb, and Dr. Ed Wehling.

With a consensus of the Board members to do so, the Board returned to open session at approximately 6:04pm. Those present at the time were the same as listed above when the Board of Trustees entered closed session. No immediate action of the Board was required following the return to open session.

VI. CEO UPDATE

Action Item: Resolution Ordering the Renovation of Existing Cardio-Pulmonary Rehabilitation Department Space, Public Hearing on the Plans, Specifications, Form of Contract and Estimated Total Cost of Construction, Ordering the Publication of Advertisement for Bids (Notice to Bidders) and Notice of Hearing and Setting the Time and Place for Receipt of Bids for Same. Sheri Frost made a motion to approve the resolution as presented. Teri Foster made the second. Motion carried unanimously.

Action Item: Nuclear Medicine. The Board of Trustees previously approved the purchase of a nuclear camera from GE as part of the capital budget for Fiscal Year (FY) 2024. At that time, the cost of the unit was estimated at \$300,000. The

final cost of the equipment; however, was determined by written quote from GE to total \$332,037.87. Mike Johnston requested that the Board approve the previously budgeted purchase at the new amount. Guy Clark made a motion to approve and Cheryl Zach made the second. Motion carried unanimously.

Action Item: Revised Organizational Chart. The Board reviewed a revised organizational chart for Decatur County Hospital and Mike Johnston requested they approve the same. Sheri Frost made a motion for approval with a second by Teri Foster. Motion carried unanimously.

VII. MEDICAL STAFF REPORT

Dr. Wehling presented the Medical Staff Report. He reviewed the minutes of the regular meeting of the DCH Medical Staff from August 16, 2023 (copies of the minutes provided to the Board members as part of their meeting packet). Dr. Wehling also updated the members on current provider staffing challenges in the Emergency Department. He presented the Medical Staff Appointments and providers moving from “provisional” to “full” status for the approval of the Board of Trustees. The applicable providers are listed on page two (2) of the meeting agenda. Dr. Wehling noted the unanimous recommendation of the Medical Staff that the Board accept the appointments and status changes listed. Larry Griffin made a motion to approve the appointments and status changes as presented with a second by Sheri Frost. Motion carried unanimously.

VIII. FINANCIAL REPORT

Tara Spidle presented the financial report for July 2023 as follows:

Total gross revenue was \$2.66 million in July 2023. Operating loss of \$378,491.00. A net loss of \$238,728.00 was realized after tax revenue. Financial performance was due in large part to the lingering revenue effects from reduced Medicare reimbursement (down to 20%) for both May and June. As a result of the cost report delay from Mercy, only two (2) months were available to CMS to offset the hospital’s strong growth in the current fiscal year and reduce the amount of payable due to Medicare as a result. Normally, this rate decrease would have been significantly lower and spread out over several months; however, the delayed cost report filing prevented this option. In July 2023, revenue for both Orthopedics and General/ Vascular Surgery were significantly reduced. Dr. Homedan was out for the entire month as a result of pre-planned vacation and Dr. Wehling was absent for a significant portion of the month due to an unforeseen family emergency.

Larry Griffin made a motion to approve the financial report for July 2023 with a second from Rebekah Mendenhall. Motion carried unanimously.

X. HR AND MARKETING REPORT

Shannon Erb provided the HR and Marketing Report as follows:

- July 2023 employee turnover data.
- Welcome to Jordan Minter (EVS), Kaylee Kisky (CNA Student), Amelia Carcamo (CNA Student), and Connie Barker, ARNP (Hospitalist).

Shannon presented the marketing report for July 2023 to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

XII. ADJOURNMENT

The meeting adjourned at 6:31pm.