

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

April 24, 2024 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Guy Clark, Teri Foster, Larry Griffin, Rebekah Mendenhall and Cheryl Zach

ABSENT: None

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Shannon Erb (Chief Human Resources and Marketing Officer), Brandi Oesch (Director of Nursing), Feron Leonard (ED/ Med Surg Director), and Dr. Ed Wehling (Chief of the Medical Staff).

I. CALL TO ORDER

Denise Elefson called the meeting to order at 5:30pm.

II. AGENDA APPROVAL

Larry Griffin made a motion to approve the agenda as presented and Teri Foster made the second. Motion carried unanimously.

III. CONSENT AGENDA

Teri Foster made a motion to approve the following Consent Agenda items with a second by Cheryl Zach: (1) Meeting Minutes – March 2024 (2) March 2024 Accounts Payable (AP): \$1,025,459.00 (3) March 2024 Payroll: \$550,536.00 (4) March 2024 Accounts Receivable Write-Offs: \$78,469.00. Motion carried unanimously.

IV. PUBLIC HEARING – PROPOSED COUNTY BUDGET FOR FISCAL YEAR (FY) 2025

Denise Elefson opened the public hearing on the proposed county budget for FY 2025 at approximately 5:34pm. She noted for the Board members that written proof of publication was received from the Leon Journal-Reporter confirming that the required notice of the hearing was published in that newspaper on April 10, 2024 in accordance with state law. No member(s) of the public were present for the hearing. The Board members received copies of the proposed FY 2025 county budget in their packets prior to their meeting and had an opportunity for review and to ask any questions. Mike Johnston reported that in accordance with increased property valuations by Decatur County, the hospital administration proposed to **lower** the mill rate from the previous 3.34973 that had stood for the previous five (5) fiscal years, to 3.24242 in the proposed FY 2025 budget.

Ms. Elefson asked the assembled Board members if they had received any objections or comments, whether verbally or in writing, from any member(s) of the public. No such objections or comments were reported by any member of the Board of Trustees.

With no members of the public present and no comments or objections received by the Board members, the public hearing closed at approximately 5:42pm. Sheri Frost made a motion to approve the county budget for FY 2025 as presented and Beka Mendenhall made the second. Motion carried unanimously.

V. MEDICAL STAFF REPORT

Dr. Wehling provided the Medical Staff Report to the Board of Trustees as follows:

- There was no meeting of the medical staff in April 2024 – the next scheduled meeting is May 15, 2024;

- Very positive patient volumes in both the surgical department and in the outpatient clinic;
- A general discussion (without any sort of specific patient identifiers or protected health information), two recent experiences with patients of very high acuity who were successfully treated and managed here at DCH without the need for transfer to a tertiary facility. Dr. Wehling reported positive outcomes for both patients;
- Provided the Board of Trustees with an update on advancements and new techniques in trauma medicine following a week-long trauma conference he attended earlier in the month.

VI. CEO REPORT

Mike Johnston provided the following updates to the Board of Trustees:

- Status of the Trauma Certification renewal (including a review of the most recent trauma meeting minutes, a written copy of which were provided to the Board members in their meeting packets);
- Update on the MRI Project;
- Performance metrics after the first full month of operation with the in-house nuclear medicine camera;
- Stress Test patient volume and financial performance statistics; and
- A discussion of renewed collaboration efforts with Infinity Health following a meeting with their new CEO on April 23, 2024.

Action Items:

Mike presented two (2) revised organizational charts to the Board members – one (1) for the organization as a whole and one (1) specific to the trauma program. Larry Griffin made a motion to approve both charts as presented. Guy Clark made the second. Motion carried unanimously.

VII. FINANCIAL REPORT

Tara Spidle presented the financial report for March 2024 as follows:

Total gross revenue was \$3.54 million in March 2024. An operating gain of \$255,498 and a net gain of \$366,975 were realized after tax revenue and other non-operating income in the month. Larry Griffin made a motion to approve the financial reports for March 2024 with a second from Beka Mendenhall. Motion carried unanimously.

VIII. CLINICAL AND QUALITY REPORT

Brandi Oesch (Director of Nursing) and Feron Leonard (ED/ Med Surg Manager) presented the Clinical and Quality Report to the Board of Trustees as follows:

Chest Pain Accreditation Measures for March 2024 to include:

- Door to EKG times;
- Troponin – arrival to result times;
- Times for 2nd and 3rd Troponin draws;
- Required reporting times following Troponin draws;
- Heart Score documentation compliance;
- Patients discharged from observation with non-invasive ischemia evaluation planned;
- “Door-In, Door-Out” Times for STEMI patients;

- “Door to Needle” Times;
- Number of qualifying chest pain patients; and
- Mix of patients admitted to the hospital between observation and acute status.

Quality Improvement Metrics for March 2024 to include:

- Adverse drug events/ medication errors;
- Patient falls;
- Blood incompatibility;
- “Look-Back” incidents;
- Foreign Objects retained after surgery;
- Air embolism(s); and
- Stage III and IV pressure ulcers.

The quality scorecard with metric results to-date was reviewed with the Board members and a written copy of the same was provided in their Board packets for the meeting.

A written report prepared by the Infection Prevention Nurse was presented to the Board of Trustees with respect to the following:

- Internal hand hygiene audits;
- Surgical Site Infections (SSI);
- Hospital Acquired Infections (HAI);
- CAUTI;
- CLABSI;
- C.DIFF; and
- Blood culture contamination rates.

IX. HR AND MARKETING REPORT

Shannon Erb provided the HR and Marketing Report as follows:

- March 2024 employee turnover data;
- Welcome to new employees Emi O’Neill (EMT), Amanda Snow (RN – Med Surg), and Tyril Green (EMS Director); and
- Upcoming internal and external events for the next several months.

Shannon presented the marketing report for March 2024 to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

X. MERCYONE REPORT

There was no MercyOne representative present at the meeting.

XI. CLOSED SESSION

At approximately 6:16pm, a roll call vote was called for the Board to enter closed session for a discussion under the following exemption(s):

- Iowa Code 21.5(1)(j): Real Estate

The vote results were: Denise Elefson – aye; Sheri Frost – aye; Guy Clark – aye; Teri Foster – aye; Larry Griffin – aye; Rebekah Mendenhall – aye; and Cheryl Zach – aye. Those present in addition to the Board members were Mike Johnston, Tara Spidle, Shannon Erb, Brandi Oesch, Feron Leonard, and Dr. Ed Wehling.

With a consensus of the Board members obtained to do so, the Board returned to open session at approximately 6:22pm on the same date. The Board members present when the open session reconvened were Denise Elefson, Sheri Frost, Guy Clark, Teri Foster, Larry Griffin, Rebekah Mendenhall, and Cheryl Zach. Additional individuals present were the same as described immediately above.

Upon return to open session, no action was required of, nor taken by, the Board of Trustees.

XI. ADJOURNMENT

The meeting adjourned at 6:24pm.

Guy Clark, Secretary