

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES

MEETING MINUTES

February 28, 2024 – 5:30pm

PRESENT: Denise Elefson, Sheri Frost, Guy Clark, Teri Foster, Larry Griffin, Rebekah Mendenhall and Cheryl Zach

ABSENT: None

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Shannon Erb (Chief Human Resources and Marketing Officer), Brandi Oesch (Director of Nursing), and Feron Leonard (ED/ Med Surg Director).

**I. CALL TO ORDER**

Denise Elefson called the meeting to order at 5:30pm.

**II. AGENDA APPROVAL**

Sheri Frost made a motion to approve the agenda as presented with a second by Larry Griffin. Motion carried unanimously.

**III. CONSENT AGENDA**

Larry Griffin made a motion to approve the following Consent Agenda items with a second by Cheryl Zach: (1) January 2024 Regular Meeting Minutes (2) January 2024 Accounts Payable (AP): \$1,083,681.00 (3) January 2024 Payroll: \$886,474.00 – 3 payroll month (4) January 2024 Accounts Receivable Write-Offs: \$61,368.00. Motion carried unanimously.

**IV. MEDICAL STAFF REPORT**

Dr. Wehling was not present at the meeting due to a previously scheduled absence.

**V. CEO REPORT**

Mike Johnston provided the following updates to the Board of Trustees:

- A discussion on the impact and implications of the Change Healthcare cyberattack;
- Delivery of equipment for the Nuclear Medicine Hot Lab is scheduled for March 01, 2024 – the new unit and space will be operational following that date.
- Personnel from the state will be on site April 10, 2024 for a consultative visit on trauma services. Our on-site state survey related thereto will be scheduled at a currently undetermined date in August 2024.

**VI. HR AND MARKETING REPORT**

Shannon Erb provided the HR and Marketing Report as follows:

- January 2024 employee turnover data.
- Welcome to new employee: Stephanie Hager (Nuclear Medicine Technologist)

Shannon presented the marketing report for January 2024 to the DCH Board of Trustees. She provided the Board with an overview of current and planned marketing efforts as well as the results of previous campaigns.

**VII. CLINICAL AND QUALITY REPORT**

Brandi Oesch (Director of Nursing) and Feron Leonard (ED/ Med Surg Manager) presented the Clinical and Quality Report to the Board of Trustees as follows:

Chest Pain Accreditation Measures for January 2024 to include:

- Door to EKG times;
- Troponin – arrival to result times;
- Times for 2<sup>nd</sup> and 3<sup>rd</sup> Troponin draws;
- Required reporting times following Troponin draws;
- Heart Score documentation compliance;
- Follow-up with Primary Care Providers;
- “Door-In, Door-Out” Times for STEMI patients; and
- “Door to Needle” Times.

Quality Improvement Metrics for January 2024 to include:

- Adverse drug events/ medication errors;
- Patient falls;
- Blood incompatibility;
- “Look-Back” incidents;
- Foreign Objects retained after surgery;
- Air embolism(s);
- Stage III and IV pressure ulcers; and
- Blood culture contamination rates.

The quality metrics scorecard (current through January 2024) was discussed with the Board members.

A written report prepared by the Infection Prevention Nurse was presented to the Board of Trustees with respect to the following:

- Internal hand hygiene audits;
- RSV and Flu season updates;
- Changes to TB screening made by IDPH; and
- The next Infection Prevention meeting is scheduled for March 20, 2024 following the regular meeting of the Medical Staff.

#### **VIII. CLOSED SESSION – IOWA CODE 21.5(1)(L)**

At approximately 6:06pm, a roll call vote was called for the Board to enter closed session for a discussion under the following exemption(s):

- Iowa Code 21.5(1)(L).

The vote results were: Denise Elefson – aye; Sheri Frost – aye; Guy Clark – aye; Teri Foster – aye; Larry Griffin – aye; Rebekah Mendenhall – aye; and Cheryl Zach – aye. Present in addition to the Board members listed were Mike Johnston, CEO, Tara Spidle (CFO), and Shannon Erb (Chief Human Resources and Marketing Officer).

With a consensus of the Board members to do so, the Board returned to open session at approximately 7:32pm. Those present at the time were the same as listed above when the Board of Trustees entered closed session. No action of the Board was required nor taken following the return to open session related to the discussion.

#### **IX. FINANCIAL REPORT**

Tara Spidle presented the financial report for January 2024 as follows:

Total gross revenue was \$3.27 million in January 2024. Operating loss of \$390,119.00 and a net loss of \$283,015.00 was realized after tax revenue and other non-operating income in January. Sheri Frost made a motion to approve the financial report for January 2024 with a second from Teri Foster. Motion carried unanimously. .

#### **X. ADJOURNMENT**

The meeting adjourned at 7:42pm.

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Guy Clark, Secretary