

DECATUR COUNTY HOSPITAL BOARD OF TRUSTEES
MEETING MINUTES
June 25, 2025 – 5:30pm

PRESENT: Denise Elefson, Cheryl Zach, Sheri Frost, Guy Clark, Teri Foster, and Rebekah Mendenhall

ABSENT: Larry Griffin

OTHERS PRESENT: Mike Johnston (CEO), Tara Spidle (CFO), Shannon Erb (COO), Brandi Oesch (CNO), Dr. Ed Wehling (Chief of the Medical Staff), and Mike Trachta (MercyOne).

I. CALL TO ORDER

Denise Elefson called the meeting to order at 5:30pm.

II. AGENDA APPROVAL

Sheri Frost made a motion to approve the meeting agenda as presented. Teri Foster made the second. Motion carried unanimously.

III. CONSENT AGENDA

Teri Foster made a motion to approve the Consent Agenda with a second by Rebekah Mendenhall. Motion carried unanimously. (1) Meeting Minutes – May 2025 (2) May 2025 Accounts Payable: \$1,829,907.83 (3) May 2025 Payroll: \$662,645.00. (4) May 2025 Accounts Receivable Write-Offs: \$127,230.00.

IV. PUBLIC HEARING – CHILD CARE CENTER PROJECT

Denise Elefson opened the public hearing on the proposed Child Care Center Project at approximately 5:34pm. She reported the receipt of written proof from the Leon Journal-Reporter documenting publication of the required public notice of this hearing in accordance with state law in the June 11, 2025 edition. No members of the public were present for the hearing. Ms. Elefson asked the assembled members of the Board of Trustees if they had received any objections or comments, whether verbally or in writing, from the public in reference to the proposed project. No Board member reported the receipt of any such comments or objections. Mike Johnston presented the Board of Trustees with a description of the plans, specifications, form of contract, and estimated costs for this project. Decatur County Hospital received and opened seven (7) sealed bids from general contractors on June 18, 2025. Bids received, from highest to lowest, were as follow:

- Keystone Construction Services, LLC: \$3,470,000;
- Breiholz Construction Company: \$3,396,000;
- DDVI, Inc.: \$2,685,000;
- Ball Team, LLC: \$2,653,000;
- Bi-State: \$2,586,000;
- Graphite Construction LLC: \$2,569,000; and
- GTG Construction LLC: \$2,525,000.

In accordance with the laws of the State of Iowa, GTG Construction was determined to be the lowest responsive and responsible bidder; eligible for consideration by the Board for this project. With no members of the public present, and no comments or objections received through the members of the Board, the public hearing closed at 6:15pm.

The Board proceeded to the two (2) action items on the agenda:

Resolution Adopting Plans, Specifications, Form of Contract, and Estimated Costs for the Child Care Center Project: Teri Foster made a motion to approve the resolution as stated and Sheri Frost made the second. Voting “Yes”: Denise Elefson, Cheryl Zach, Sheri Frost, Guy Clark, and Teri Foster. Voting “No”: Rebekah Mendenhall. Motion carried.

Resolution Awarding the Construction Contract(s) for the Child Care Center Project: Sheri Frost made a motion to approve the resolution with a second by Cheryl Zach. Voting “Yes”: Denise Elefson, Cheryl Zach, Sheri Frost, Guy Clark, and Teri Foster. Voting “No”: Rebekah Mendenhall. Motion carried.

V. CEO UPDATE

Mike Johnston provided the following updates to the Board members:

Action Items:

Review and Approval of Community Health Needs Assessment (CHNA) Report and Implementation Plan – 2025:

The Board of Trustees received the final report as to the results of the 2025 CHNA via email on May 12, 2025. The draft implementation plan based on its contents was similarly forward to the members on June 24, 2025 with a printed copy included in meeting packet. After a brief discussion, Teri Foster made a motion to accept both the final report and the implementation plan with a second by Sheri Frost. Motion carried unanimously.

Acquisition of a HANA Orthopedic Surgical Table: Mike Johnston requested that the Board approve the purchase of a HANA Orthopedic Surgical Table for \$97,190.48. Additionally, a four (4) year, full service contract taking effect following the expiration of the manufacturer's 12-month warranty was also requested adding \$38,720.00 to the aforementioned cost of the table itself. Billing for the service contract portion consists of four (4) annual payments each totaling \$9,680.00. The members of the Board of Trustees received both a copy of the quote and an informational brochure as part of their meeting materials via email on June 23, 2025. Printed copies were made available at the meeting itself. Sheri Frost made a motion to approve the purchase as reflected on the received quotation. Rebekah Mendenhall made the second. Motion carried unanimously.

VII. FINANCIAL REPORT

Tara Spidle presented the financial report for May 2025 as follows:

Total gross revenue was \$4.14 million in May 2025. An operating loss of \$483,317.00 and a net loss of \$352,103.00 were realized after tax revenue and other non-operating income in the month. Teri Foster made a motion to approve the May 2025 Financial Report and Cheryl Zach made the second. Motion carried unanimously.

Action Item:

Approval of the Hospital Budget for FY 2026:

The Finance Committee of the Board of Trustees met with Mike Johnston and Tara Spidle on June 25, 2025 beginning at 4:00pm to review the proposed budget for Decatur County Hospital for FY 2026. The committee recommended that the full Board accept and approve the budget as presented. Following review and discussion, Sheri Frost made a motion to approve the FY 2026 budget with a second from Teri Foster. Motion carried unanimously.

XI. ADJOURNMENT

The meeting adjourned at 6:39pm.

Written Materials Presented to the Board of Trustees:

In addition to the meeting agenda, the Board members received the following written documentation prior to the meeting via email and as part of their packets at the meeting itself:

DRAFT Board Minutes – Regular – May 2025
DRAFT Resolution – Adopt Child Care Center Plans
Public Hearing – Proof of Publication
HANA Table Brochure
Blood Culture Contamination – May 2025
FY2025 QAPI Scorecard – May 2025
DCH Hospital Budget – FY2026

Financial Report – May 2025
DRAFT Resolution – Construction Contract
MercyOne Statewide Liaison Report – June 2025
HANA Table Quotation
HR, Quality and Clinical Reports – May 2025
OPC Surveys – Full Packet – May 2025
CHNA 2025 Implementation Plan

Attest:

Sheri Frost, Secretary